



Public Document Pack STROUD DISTRICT COUNCIL

Council Offices • Ebley Mill • Ebley Wharf • Stroud • GL5 4UB
Telephone 01453 766321
www.stroud.gov.uk Email: democratic.services@stroud.gov.uk

10 October 2022

HOUSING COMMITTEE

A meeting of the Housing Committee will be held on **TUESDAY, 18 OCTOBER 2022** in the Council Chamber, Ebley Mill, Ebley Wharf, Stroud at **7.00 pm**

Kathy O'Leary
Chief Executive

Please Note: The meeting is being held in the Council Chamber at Stroud District Council and will be streamed live on the Council's [YouTube Channel](#). A recording of the meeting will be published onto the [Council's website](#). The whole of the meeting will be recorded except where there are confidential or exempt items, which may need to be considered in the absence of press and public.

If you wish to attend this meeting, please contact democratic.services@stroud.gov.uk
This is to ensure adequate seating is available in the Council Chamber

AGENDA

1. **APOLOGIES**
To receive apologies of absence.
2. **DECLARATION OF INTERESTS**
To receive declarations of interest.
3. **PUBLIC QUESTION TIME**
The Chair of the Committee will answer questions from members of the public submitted in accordance with the Council's procedures.

DEADLINE FOR RECEIPT OF QUESTIONS
Noon on Wednesday, 12 October 2022

Questions must be submitted to the Chief Executive, Democratic Services, Ebley Mill, Ebley Wharf, Stroud and can be sent by email to democratic.services@stroud.gov.uk

4. **APPOINTMENT OF PERFORMANCE MONITOR**
To appoint an additional performance monitor for civic year 2022-2023.

5. **BUDGET MONITORING REPORT 2022/23 QUARTER 1 (Pages 3 - 10)**
To present the 2022/23 forecast outturn position against the General Fund and Housing Revenue Account (HRA) revenue budgets and Capital Programme that the Committee is responsible for, in order to give an expectation of possible variances against budget.
6. **INFORMATION SHEET**
(a) Update on Housing Management System Procurement (Pages 11 - 12)
7. **HEALTH AND WELLBEING PLAN 2022-2025 (Pages 13 - 64)**
To provide a focus for priorities in the current Council Plan and Leisure & Wellbeing Strategy that impact health and wellbeing This plan provides more detail about priorities that have previously been agreed by Full Council.
8. **PROGRESS UPDATE ON KEY ACTION PLANS (CLEANER ESTATES & SERVICE STANDARDS AND TENANT ENGAGEMENT) (Pages 65 - 66)**
To receive a verbal update.
9. **MEMBER / OFFICER REPORTS**
(a) Tenant Representatives (Verbal Report)
(b) Performance Monitoring Q1 (Pages 67 - 80)
(c) Retrofit / Carbon Reduction Task and Finish Group (Pages 81 - 84)
10. **WORK PROGRAMME (Pages 85 - 86)**
To consider the work programme.
11. **MEMBERS' QUESTIONS**
See Agenda Item 4 for deadlines for submission.

Members of Housing Committee

Councillor Mattie Ross (Chair)

Councillor Paula Baker
Councillor Laurie Davies
Councillor Katrina Davis
Councillor Colin Fryer
Councillor Nicholas Housden

Councillor Lucas Schoemaker (Vice-Chair)

Councillor Steve Hynd
Councillor Christopher Jockel
Councillor Jenny Miles
Councillor Loraine Patrick

Tenant Representatives

Becky Adams

Mike Ritcher

STROUD DISTRICT COUNCIL

HOUSING COMMITTEE

18 OCTOBER 2022

Report Title	BUDGET MONITORING REPORT 2022/23 QUARTER 1			
Purpose of Report	To present the 2022/23 forecast outturn position against the General Fund and Housing Revenue Account (HRA) revenue budgets and Capital Programme that the Committee is responsible for, in order to give an expectation of possible variances against budget.			
Decision(s)	The Committee RESOLVES to note the outturn forecast for the General Fund and HRA revenue budgets and the Capital Programmes for this Committee.			
Consultation and Feedback	Budget holders have been consulted about the budget issues in their service areas. The feedback has been incorporated into the report to explain differences between budgets and actual income and expenditure.			
Report Author	Jon Coldridge, Principal Accountant Tel: 01453 754030 Email: jon.coldridge@stroud.gov.uk			
Options	None			
Background Papers	None			
Appendices	None			
Implications (further details at the end of the report)	Financial	Legal	Equality	Environmental
	Yes	Yes	No	No

1. INTRODUCTION

- 1.1 The purpose of this report is to notify members of any known significant variations to budgets for the current financial year, highlight any key issues, and to inform members of any action to be taken if required.

2. Summary

- 2.1 The General Fund revenue position shows an expected underspend of (£162k) below budget, as shown in Table 1. The General Fund capital forecast shows an overspend of £1,132k.
- 2.2 The HRA is currently expected to have a revenue overspend of £269k and a net capital programme overspend of £3,582k.

3. General Fund Revenue Budget Position

- 3.1 Council approved the original General Fund revenue budget for 2022/23 in February 2022. The latest budget for Housing Committee, following carry forwards from 2021/22, is £1,107k.

3.2 The budget monitoring position for the service at Quarter 1 shows an underspend of (£162k), as summarised in Table 1.

Table 1: General Fund Revenue Budgets

		2022/23 Original Budget (£'000)	2022/23 Revised Budget (£'000)	2022/23 Forecast Outturn (£'000)	2022/23 Reserve Transfers (£'000)	2022/23 Outturn Variance (£'000)
Housing Committee	Para Refs					
Housing Advice	3.3	562	562	399	0	(162)
Housing Strategy		166	333	333	0	0
Private Sector Housing		163	213	213	0	0
Housing General Fund Total		890	1,107	945	0	(162)

3.3 Housing Advice and Homelessness – (£162k) underspend

The cost of temporary accommodation is currently expected to be (£162k) lower than budget. The bulk of this (£100k), relates to reduced forecast Bed and Breakfast expenditure where it anticipated fewer referrals will be made within year. The remaining (£62K) being additional grant funding of received from the Ministry of Housing Communications and Local Government.

This cost could fluctuate throughout the year and will continue to be monitored closely.

4. General Fund Capital Programme

4.1 The Housing General Fund Capital Programme was approved by Council in February 2022. This has subsequently been revised to £5,833k after slippage from 2021/22.

4.2 Spend is currently forecast at £6,965k, with a small overspend of £3k on Better Care Fund projects which will be funded in full by Gloucestershire County Council.

4.3 Green Homes LADS scheme for park homes - £90k Overspend

The Green Homes LADS for park homes scheme to provide insulation to Park Homes has now completed with all outstanding fund balances being repaid to the Department for Business, Energy and Industrial Strategy. The overspend relates to slippage where the project was extended to a renewed deadline of April 2022.

4.4 Warm Homes £40k overspend

The Warm Homes partnership project to provide first time central heating is in the final stages of completion, having been extended until May 2022 as a result of Covid. The overspend relates to slippage costs in respect of the delivery agent Severn Wye Energy for which funding will be received from the National Grid Warm Homes Fund.

4.5 Warm homes Low Carbon Initiatives £1,000k pressure

The overspend for Warm homes Low Carbon Initiatives is due to the project becoming active after the last round of budget setting. This new project has been set up to provide first time renewable central heating to off gas homes with funding provided from the National Grid Warm Homes Fund. The budget will be brought into line with the overall budget allocation at the next budget setting and reported in Q2 2022.

4.6 The following table gives a breakdown of the programme.

Table 2 – Housing Committee Capital Programme

	Para Refs	2022/23 Original Budget (£'000)	2022/23 Revised Budget (£'000)	2022/23 Forecast Outturn (£'000)	2022/23 Outturn Variance (£'000)
Housing Capital Schemes					
Better Care Fund Projects		0	0	3	3
Disabled Facilities Grant Scheme		350	350	350	0
Green Home LADS Park Homes	4.3	0	0	90	90
Green Homes LADS 3		1,030	945	945	0
Health through Warmth Grants		200	200	200	0
Home Upgrade Grant - Sustainable Warmth		4,218	4,133	4,133	0
Private Sector Housing Loans		15	15	15	0
Temporary Accommodation		0	190	190	0
Warm Homes	4.4	0	0	40	40
Warm Homes-Low Carbon Initiatives	4.5	0	0	1,000	1,000
Housing General Fund Capital Schemes TOTAL		5,813	5,833	6,965	1,132

5. Housing Revenue Account Budget Position

- 5.1 The original net Housing Revenue Account (HRA) budget for 2022/23 is a transfer to reserves of £1,008k, as approved by Council in February 2022.
- 5.2 The monitoring position for the service at Quarter 1 shows a projected net overspend of £269k (1.0%) of gross spend) against the current budget, following a proposed net transfer to earmarked reserves of (£1,158k), as shown in Table 3 (below).
- 5.3 It should be noted that there are still many uncertainties around costs for 2022/23, and it can be expected that the costs will rise by more than the inflationary amounts included in the base budget. It is therefore expected that this could cause further pressure on the financial position. Many of these costs are not yet known, for example staffing costs, utilities and ongoing costs of materials and labour. Additional information is included in paragraph 5.13, and further information will be reported as these costs become clearer.

Table 3 – HRA Revenue Summary

Housing Committee	Para Refs	2022/23 Original Budget (£'000)	2022/23 Revised Budget (£'000)	2022/23 Forecast Outturn (£'000)	2022/23 Reserve Transfers (£'000)	2022/23 Outturn Variance (£'000)
Dwelling rents and service charges		(23,615)	(23,615)	(23,442)	0	173
Other charges and income		(644)	(644)	(644)	0	0
Provision for bad debt		200	200	200	0	0
Total Income	5.4	(24,058)	(24,058)	(23,885)	0	173
Supervision and management	5.5	4,538	4,538	4,337	0	(201)
Repairs and maintenance	5.6	5,294	5,294	5,512	0	218
Independent Living service		692	692	692	0	0
Other expenditure		575	575	579	0	4
Independent Living Modernisation	5.7	452	452	527	0	75
Total Expenditure		11,551	11,551	11,647	0	96
Support Service Charges from the GF		2,408	2,408	2,408	0	0
Interest payable/receivable		3,359	3,359	3,359	0	0
Provision for repaying debt		1,012	1,012	1,012	0	0
Revenue funding of capital programme (Depn & RCCO)		7,894	7,894	7,894	0	0
Total Other Costs and Income		14,673	14,673	14,673	0	0
Total Net Expenditure		2,166	2,166	2,435	0	269
Transfers to/(from) HRA earmarked reserves		(1,158)	(1,158)	(1,158)	0	0
Transfers to/(from) HRA general reserves		(1,008)	(1,008)	(1,008)	0	0
Total Housing Revenue Account		0	0	269	0	269

Note: table may contain rounding differences

5.4 Income – £173k loss of income

During the course of the last financial year the number of empty council house properties undergoing works to make them ready to be let significantly reduced from 164 at the start of 2021/22 to 71 at the year end. The Property Care team have worked exceptionally hard over this period and during the first quarter of 2022, and have reduced the figure further to 41, which is now in line with pre pandemic levels.

The hard work of the Property Care team and its contractors assisted through additional targeted resources has meant we are continuing to reduce the recent historical backlog. Material and labour supply chains still remains uncertain, and we will continue monitor how this may impact on workstreams.

Garage rents are expected to be higher than budgeted but will continue to reduce in line with the approval to review the use of all garage sites.

An allowance for this non payment of rents is included in the Provision for Bad Debt line. The amount is not yet known and it is hoped that this can be reduced during the year through proactive support for tenants including sustainable payment arrangements to maintain tenancies.

Income levels will continue to be monitored.

5.5 Supervision and Management – (£201k) underspend

During 2021/22 and early 2022/23 a number of posts became vacant and are actively being recruited for through the due process. While these posts are in the process of recruitment, performance of the service has been strong. Taking into account vacancy and recruitment across the quarter the underspend is estimated to be (£201k).

5.6 Repairs and maintenance – £218k overspend

There were also a number of posts that became vacant in 2021/22 within Property Care. These vacancies are currently actively being recruited for in order to maintain service delivery. Taking into account vacancy and recruitment across the quarter the underspend is estimated to be (£45k).

Where trade posts have remained vacant additional costs are being recorded for sub-contractors in order to maintain work patterns. Further work is being undertaken by the property care team to establish the impact of inflation as well as the costs of labour and materials in respect of the overall service position.

Additional slippage expenditure of £140k where costs exceeded the insured value are carried forward from 2021/22. Predominantly this relates to exceptional costs of making safe, rebuilding the property and reinstating surrounding properties following an incident in Newport.

5.7 Independent Living Modernisation - £75k overspend

The overspend relates to Council Tax charges in respect of buildings at Glebelands and Cambridge House which are due to be demolished. Phase 1 extension of time costs, increase in build costs, Covid and Brexit have all contributed to delays in the programme however it is anticipated that a clearer picture of the timeline for the demolitions should emerge for Q2 reporting.

5.8 Transfers to/from Earmarked reserves

The earmarked reserve transfers included in the budget are shown in the table below.

The transfer from the Independent Living Modernisation is in line with the approved budget.

Further changes to this position are likely, including for the Transformation and Retrofit reserves. This will be reported in later budget monitoring reports.

Table 4 – HRA Earmarked Reserves – budgeted transfers

Earmarked Reserves	Opening Balance (£'000)	Transfer in (£'000)	Transfers out (£'000)	Closing Balance (£'000)
Independent Living Modernisation	2,987	1,039	(2,197)	1,829
Estate Redevelopment	1,170	0	0	1,170
Staffing	227	0	0	227
HRA General Contingency	100	0	0	100
HRA Carry Forwards	100	0	(100)	0
Provision for repayment of debt	1,885	1,012	0	2,897
Transformation	179	0	0	179
Retrofit	139	0	0	139
	6,787	2,051	(2,297)	6,541

5.9 Additional Inflationary Costs

As reported in paragraph 5.3 there are still many uncertainties around costs for this year, and it is expected that cost forecasts will increase significantly. Three major areas of expected increase are salaries, utilities and labour and materials for repairs and maintenance.

Salaries

An increase of 2.5% has been allowed in the budget. The pay award (which is determined nationally) has not yet been agreed, but it is expected to be higher than this budgeted increase.

Utilities

The Council's fixed cost contract for gas and electricity ends in September. The cost is expected to increase significantly, in line with the costs experienced nationally and globally. The base budget assumes an increase of 40-50% on gas and electricity, but it is currently expected to be substantially higher than this.

This will impact on the cost of lighting and heating Independent Living schemes and communal areas of blocks. The biggest impact will be for Independent Living schemes with a district heating system, where the heating and hot water for individual tenant's homes is supplied through a communal boiler, with the cost initially being paid by SDC and then recharged to tenants through a service charge. There are five Independent Living Schemes that have a district heating system.

As these arrangements are classed as commercial gas supply, these tenants are not eligible for the energy price cap on the gas supply, as this is only for domestic gas supply. However, as approved by Council in February 2022 (having been recommended by Housing Committee), the expected additional cost increases have not yet been on to tenants through service charges and so these tenants are currently completely protected from these increases over winter 2022/23, since the service charges are fixed and can only change with Committee approval. This means that the additional cost will need to be subsidised by the wider HRA. Members could choose to increase service charges to tenants with 28 days notice required.

Labour and materials

The cost of labour and materials has risen and remains difficult to predict, with some costs increasing much faster than others. More will be known about these costs throughout the year, with cost pressures expected, particularly across revenue repairs and maintenance and capital major works and new build.

6. HRA Capital Programme

- 6.1 The HRA capital programme has been revised to £26,603k for 2022/23. This includes revised capital budgets due to reprofiling of capital programmes over financial years as included in the Budget Setting report.
- 6.2 The following table gives a breakdown of the current capital programme.

Table 5 – HRA Capital

Capital Summary	Para Refs	2022/23 Original Budget (£'000)	2022/23 Revised Budget (£'000)	2022/23 Forecast Outturn (£'000)	2022/23 Outturn Variance (£'000)
Central Heating		1,181	1,381	1,381	0
Disabled Adaptations		155	155	155	0
Kitchens and Bathrooms		1,446	1,696	1,696	0
Major Works		464	464	464	0
Compliance		434	434	434	0
Doors and Windows		509	644	644	0
Electrical Works		499	499	499	0
Environmental Works		515	515	515	0
Door Entry		217	217	217	0
External Works		2,415	2,415	2,415	0
Fire Risk Assessments		490	490	490	0
Decarbonisation Project	6.4	0	141	2,883	2,742
Minor External Works		100	100	100	0
Total Major Works		8,425	9,151	11,893	2,742
IT Systems		0	435	435	0
Total Other Capital Works		0	435	435	0
Southbank, Woodchester		0	0	0	0
New Homes Contingency		50	50	50	0
Canal side: Corner of A419/Downton Rd (Former Ship Inn site)		284	297	297	0
Glebelands		4,508	4,532	4,532	0
Cambridge House		2,764	2,751	2,751	0
Broadfield Road, Eastington	6.6	0	0	27	27
Orchard Road, Ebley		762	867	868	1
Queens Drive, Cashes Green		488	497	497	0
Ringfield Close, Nailsworth	6.7	0	540	1,342	802
Summersfield Road, Minchinhampton		0	0	0	0
Gloucester St and Bradley St, WuE		1,665	1,785	1,795	10
Completed Schemes		50	50	50	0
Total New Build and Development	6.5	10,571	11,369	12,209	840
Independent Living Modernisation		648	648	648	0
Total Independent Living Modernisation		648	648	648	0
Acquisitions		2,000	2,000	2,000	0
Opportunity Land Acquisition Pot		0	3,000	3,000	0
Total Acquisitions		2,000	5,000	5,000	0
Total Capital Expenditure		21,644	26,603	30,185	3,582

6.3 Major Works – £2,742k pressure

With exception of the Decarbonisation Project no variances are being forecast for Q1 2022/23. A full review of projects is underway to determine what is deliverable with the resources available, with staff and materials resourcing pressures and the current financial climate.

6.4 Decarbonisation Project £2,742 pressure

The successful bid process for Wave 1 of the decarbonisation project following completion of the demonstrator scheme, was secured following the last round of budget setting. With council approval the budget will look to be set for this project at the next budget setting

and reported in Q2 2022. The Decarbonisation project will be grant funded from the Department for Business, Energy and Industrial Strategy (BEIS).

6.5 New Build and Regeneration – £840k overspend

Construction is complete at Broadfield Road and Ringfield Close and an assessment of closure costs and the outturn position is underway. These sites have delivered a total of 29 affordable properties (24 affordable rent, 3 shared ownership and 2 Older person's shared ownership). The final project costs and outturn position will be reported in a future budget monitoring report when the assessment of closure costs is complete.

6.6 Broadfield Road, Eastington reports a £27k overspend which relates to completion date slippage of works from 2021/22

6.7 Ringfield Close, Nailsworth reports a £802k overspend which predominantly relates to completion date slippage from 2021/22.

6.8 Independent Living Housing Modernisation – no variance reported

The Independent living modernisation programme is on target for 2022/23.

Work has commenced at Grange View with completion expected in October 2022.

6.9 Acquisitions – on target

No properties were purchased in quarter one however further properties have been identified to add to the general needs housing stock and work will continue to find properties and/or land to increase housing offered by the council.

This budget is opportunity led, and may not be used in full in each financial year.

7. IMPLICATIONS

7.1 Financial Implications

This report is of a financial nature, reporting on previous financial activities and expected forecasts. Potential financial pressures are detailed in the report.

Lucy Clothier, Accountancy Manager

Tel: 01453 754343 Email: lucy.clothier@stroud.gov.uk

7.2 Legal Implications

As the report and recommendations concern budget monitoring there are no specific legal implications. More generally, the authority is required to set a balance budget having given regard to the advice of its Chief Finance Officer (Section 151 Officer). Section 25 of the 2003 Local Government Act requires the Section 151 Officer to comment on the robustness of the estimates and the adequacy of reserves.

One Legal

Tel: 01684 272012 Email: legalservices@onelegal.org.uk

7.3 Equality Implications

There are not any specific changes to service delivery proposed within this decision.

7.4 Environmental Implications

There are no significant implications within this category.

**HOUSING COMMITTEE
INFORMATION SHEET NO 1
2 September 2022**

PROCUREMENT OF HOUSING MANAGEMENT SYSTEM - UPDATE

Housing Committee and Full Council approvals for the procurement of a new housing management system (HMS):-

Date & Committee	Agenda Item	Link to Meeting Documentation
9 April 2019 Housing	Repairs & Maintenance Service 2020	Item 11
8 December 2020 Housing	Council Housing – Housing Management System Transformation	Item 8 Business Case
17 December 2020 Full Council	Council Housing – Housing Management System Transformation	Item 6a

Introduction

Stroud District Council's (SDC) landlord services use a number of technical administration systems to manage its property repair, capital investment, and tenant management/support activity. This includes work in relation to major works, contractor administration, budget reconciliation, and income (rents) management.

The integration of information from these independent systems requires additional manual work and also significantly inhibits effective single users or tenant case management. To this extend it was no longer fit for purpose and some of the systems are reaching the end of their software support contracts or are being decommissioned by their suppliers.

On this basis procuring a new, fit for purpose integrated system was identified as a priority.

Process to procuring a new, integrated system

Following collaboration with, and advice received, from Sarah Turner, Senior Policy and Governance Officer, and Jo Spain, Policy and Procurement Officer, a Procurement Plan, authorised by the Head of Housing Services, Kevin Topping, was submitted to the Senior Policy & Governance Officer. This is a requirement prior to the commencement of any tender or quotation exercise with a total estimated value of £25,000 or more.

Pre-market investigation showed that 14 suppliers were signed up to the Crown Commercial Services Data and Application Solutions (DAS) RM3821 Framework, Lot 2b; this framework is the one most commonly used to procure housing and repairs management software. Therefore, the decision was made to undertake a compliant procurement via the DAS framework for a new, fully cloud and browser-based HMS, to replace the existing on-premise solution.

In December 2021, an Invitation to Tender (ITT) was placed onto the Proactis (procurement) Portal and two complete ITT responses were received from suitably qualified and capable tenderers at the end of January 2022.

Sara J Weaver, Interim Tenancy Operations Manager
Ext: 4183
Email: sara.weaver@stroud.gov.uk

In February/March 2022, the tenderers were invited to hold demonstrations, based on structured, detailed scenarios, closely aligned to the requested functionality. Members of the Project Board, as well as staff from Tenant Services, Customer Services, and ICT, attended sessions which were all presented remotely due to Covid-19 restrictions.

Subsequently, a number of formal clarifications were raised based on functionality, integrations, implementation plans, and undefined costs. Additional clarification sessions were then undertaken with tenderers around contactor, planned maintenance, and assets functionality.

Due to the transformational features required of the new HMS, and in order to guard against being forced to accept an inferior solution, which might have been tendered at a low cost, a ratio of 75% quality and 25% cost was decided.

The quality score was split between prescriptive technical requirements, scoring a maximum of 51%, with accompanying Method Statements, requiring detailed written responses, making up the remaining 24%. Both cost and quality scoring were allowable within the Crown Commercial Services Data and Application Solutions (DAS) RM3821 Framework, Lot 2b, requirements.

Costings and Budget

The five-year contract sum was calculated as £904,199. This included the application software, implementation and data migration, integrations, training and project management, cloud/virtualised hosting, network services, and some transitional licence costs from the existing housing management solution modules.

On 15 July 2022, Jon Coldridge, Principal Accountant, signed-off on the budget costings, advising that both the capital and revenue budgets were sufficient to cover the predicted spend. This was further confirmed on 1 August 2022, following a clarification meeting between Lucy Clothier, Accountancy Manager; Adrian Blick, Interim Director of Transformation and Change & Head of IT; Jon Coldridge, Principal Accountant; Helen Stables, Senior Business Improvement & Systems Officer; and Sara Weaver.

Recommendation

It was recommended to the Strategic Director of Communities, Keith Gerrard, and the Project Board, that we communicate to NEC Housing our intention to award, subject to contract. Approval was given on 17 August 2022.

Contract Negotiation

After a 10-day standstill period, we have entered contract negotiation and finalisation. This is being managed by Chris Reynolds, Fit for the Future Programme Manager; Adrian Blick; Yvonne Abbott, Senior Legal Assistant at One Legal; Helen Stables, and Sara Weaver

Mobilisation

Phase 1 – project initiation to include Project Board and Team meetings and acceptance of the Project Initiation Document (PID)

Sara J Weaver, Interim Tenancy Operations Manager

Ext: 4183

Email: sara.weaver@stroud.gov.uk

STROUD DISTRICT COUNCIL

HOUSING COMMITTEE

18 OCTOBER 2022

Report Title	Health & Wellbeing Plan 2022-25			
Purpose of Report	To provide a focus for priorities in the current Council Plan and Leisure & Wellbeing Strategy that impact health and wellbeing. This plan provides more detail about priorities that have previously been agreed by Full Council.			
Decision(s)	The Committee RESOLVES to adopt the Health & Wellbeing Plan 2022-25.			
Consultation and Feedback	The overall priorities have been consulted upon as part of previously agreed plans and strategies.			
Report Author	Emma Keating Clark, Community Health & Wellbeing Manager Email: emma.keatingclark@stroud.gov.uk			
Options	None.			
Background Papers	None.			
Appendices	Appendix A – Health & Wellbeing Plan 2022-25 Appendix B – Physical Activity Plan 2022-25 Appendix C – Equality Analysis Form			
Implications (further details at the end of the report)	Financial	Legal	Equality	Environmental
	Yes	Yes	Yes	No

1. INTRODUCTION / BACKGROUND

- 1.1** Supporting the health and wellbeing of residents is a fundamental reason for the existence of district councils. Stroud District Council creates a Health and Wellbeing Plan to pull together the golden thread of health and wellbeing that runs throughout the work of the council.
- 1.2** While this document cannot mention every piece of work that impacts wellbeing, it does include key priorities from the current Council Plan and other relevant strategies that support the health and wellbeing of Stroud residents.

2. MAIN POINTS

- 2.1** The Health & Wellbeing Plan 2022-25 contains priorities taken from:
- The Council Plan 20
 - The Leisure & Wellbeing Strategy
 - Housing Strategy
 - Physical Activity Plan
- 2.2** The Plan outlines three approaches that underpin the Council's Health & Wellbeing work:
- Focusing on population health data and local intelligence from partners to identify areas of healthy inequality and prioritise Council efforts where they will have the

greatest impact. A strong partnership with NHS Gloucestershire (formerly known as Clinical Commissioning Group) support this work through their improved data systems. Partnerships with Community Hubs and agencies working closely in our neighbourhoods provides us with local intelligence and a 'true' picture of the district.

- Moving to an 'Asset-Based' approach when working with communities so residents are more involved decisions and local action in their neighbourhoods. This approach is less about doing 'to' and more doing 'with' our communities.
- Using the '5 Ways to Wellbeing' as a well evidenced approach to wellbeing interventions. If an initiative enables people to CONNECT, STAY ACTIVE, TAKE NOTICE, LEARN or GIVE - then it will benefit their wellbeing.

2.3 The outcomes of the Health & Wellbeing Plan will be monitored in annual reviews. The document explains that each priority comes with several actions, some of which will develop over the three years. Success will be measured in ways that are appropriate to each priority. Health and wellbeing is a complex issue and requires all kinds of approaches. As such, measurement of success will take a variety of forms.

2.4 Examples might be numerical gains like numbers of new affordable homes or properties ready to let. Some success might be new partnerships like those between health services and Community Hubs. Some will be improved health outcomes, like increased wellbeing scores for people taking part in our Healthy Lifestyles Scheme. A lot of our success will be measured through case studies of people impacted by our work, like the young people taking part in our Eating Disorders forum.

2.5 The current council plan 2021-2026 has 3 priorities: 1. Community resilience and wellbeing, 2. Economic recovery and regeneration and 3. Environment and climate change. The Health and Wellbeing plan sits under the Community Resilience and Wellbeing priority which is influenced by the 20 year Leisure and Wellbeing strategy.

2.6 The Health and Wellbeing and Physical Activity action plans illustrate our focus over the next three years and relates directly to the following five health and wellbeing themes.

- Community Resilience and Wellbeing
- Healthy, Affordable Homes
- Supporting Better Mental Health
- Encouraging Physical Activity
- Healthy Ageing

3. CONCLUSION

3.1 Post-COVID and now in a cost of living crisis, the need to work effectively with partners and communities has never been more critical. The Health and Wellbeing Plan 2022-25 pulls together work from across the Council that impacts the district's wellbeing through practical, environmental and social support.

3.2 Adopting the Plan enables the Council to develop and monitor interventions across service areas in the next year three year period.

4. IMPLICATIONS

4.1 Financial Implications

There are no direct financial implications as this report is to determine the priorities of the Health & Wellbeing Plan, which has previously been agreed as part of existing plans and

strategies. Any potential expenditure plans will need to be outlined in future reports to this Committee.

Adele Rudkin, Accountant
Email: Adele.rudkin@stroud.gov.uk

4.2 Legal Implications

There are no legal implications arising from the recommendation to adopt the Plan. If required, legal advice and support will be sought on actions arising from the Plan.

One Legal
Tel: 01684 272691 Email: legalservices@onelegal.org.uk

4.3 Equality Implications

An EqIA, found at Appendix C, has been carried out by Officers in relation to the decision made in this report and due regard will be given to any implications identified in it.

4.4 Environmental Implications

All priorities in this Plan have previously been agreed as part of existing plans and strategies. As a result, there are no new environmental implications.

This page is intentionally left blank



HEALTH & WELLBEING PLAN

2022- 2025

Stroud District Council



Community Health & Wellbeing Team

hwb@stroud.gov.uk

www.stroud.gov.uk

CONTENTS

01	About the plan
03	Priorities for 2022 – 25
06	Priority 1 <i>Community Resilience & Wellbeing</i>
10	Priority 2 <i>Healthy, Affordable Housing</i>
12	Priority 3 <i>Supporting Better Mental health</i>
15	Priority 4 <i>Encouraging Physical Activity</i>
18	Priority 5 <i>Healthy Ageing</i>

WHY WRITE A HEALTH & WELLBEING PLAN?

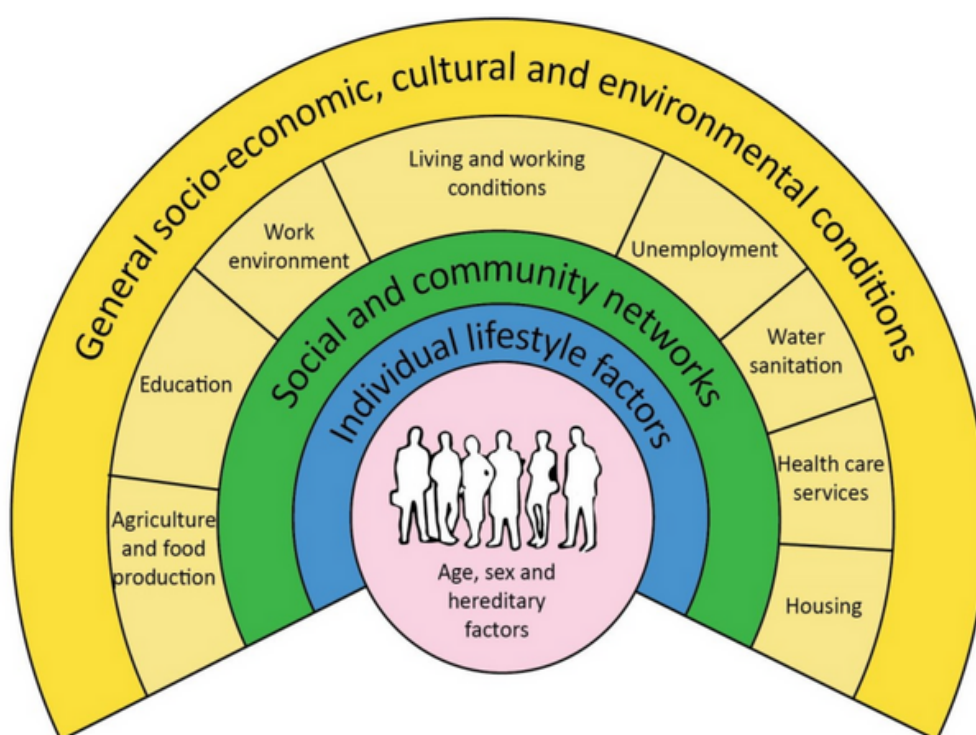
Supporting the health and wellbeing of residents is a fundamental reason for the existence of district councils.

Stroud District Council creates a Health and Wellbeing Plan to pull together the golden thread of health and wellbeing that runs throughout the work of the council.

While this document cannot mention every piece of work that impacts wellbeing, it does include some of our key priorities in supporting Stroud residents after the COVID 19 pandemic and where we intend to focus our support for a healthy recovery.

WIDER DETERMINANTS OF HEALTH

A person's health is determined by many more factors than just their genetics or their individual behaviours. There are wider determinants to do with environmental, social and economic factors. The remit of a District Council covers many of these wider factors which is why our work is so important for the health and wellbeing of our communities.



LEISURE & WELLBEING STRATEGY

A 20 YEAR VISION FOR STROUD DISTRICT

Stroud District Council is committed to improving the health and wellbeing of the residents and visitors to the District. With COVID-19 having had such a detrimental effect on physical and mental health there could not have been a better time to embark on a new Leisure and Wellbeing Strategy.

The 20 year strategy underpins the work of teams across the council whose work impacts on wellbeing. The research and evidence in the Strategy informs this three year Health & Wellbeing Plan. In addition, the Strategy has also led to the Council's first ever Physical Activity Action Plan. This is in recognition of the importance that physical activity plays in wellbeing long term ill-health prevention.

PRIORITIES FOR THE LEISURE & WELLBEING STRATEGY

- All council leisure and wellbeing assets including; Stratford Park Leisure Centre including the outdoor pool, Museum in the Park, Stratford Park, and The Pulse (Dursley)
- What Stroud District residents really want through consultation, discussions, specialist focus groups and surveys.
- Investment opportunities for development, growth, new programmes and partnerships.
- Community assets and how we can work more closely with our community hubs to provide meaningful leisure and wellbeing activities on the doorstep of our market towns and rural villages.
- How residents young and old could become more active both inside our facilities and outside in our beautiful district.
- Ways to tackle the inequalities linked with some activities and removing the barriers to ensure we deliver an environment which genuinely meets the needs of the district.
- How active travel can be encouraged through walking, cycling and use of our improving canal network. This would support us in becoming carbon neutral, a key priority for the council.
- How to make our green spaces, parks, common land and woodlands more accessible with better infrastructure to enable active travel.



COUNCIL PLAN PRIORITIES FOR HEALTH & WELLBEING 2022-2025

The current council plan 2021-2026 has 3 priorities: 1. Community resilience and wellbeing, 2. Economic recovery and regeneration and 3. Environment and climate change. The Health and Wellbeing plan sits under the Community Resilience and Wellbeing priority which is influenced by the 20 year Leisure and Wellbeing strategy. The Health and Wellbeing, and Physical Activity action plans illustrate our focus over the next three years and relates directly to the following five health and wellbeing themes.



As a District Council, we invest in our voluntary and community organisations to provide opportunities for social connection and support for welfare and wellbeing. We help partners to work with community groups so local people can access services more easily.

Stroud District Council have our own housing stock to look after and we work with private developers, landlords and Housing Associations to ensure there are healthy, affordable homes across our district.



Mental health challenges are increasing for all ages, but especially for our younger people. The District Council supports community organisations offering help with mental health and isolation and develop innovative projects for mental health in partnership with the NHS and Schools.

Increasing physical activity levels is one of the most effective ways to improve health outcomes. The District Council makes it easier for people to access good quality green spaces, facilities, instructors and schemes to support being active across all ages.



Stroud District has an ageing population, meaning we will continue to have more older people than young people in the future. The Council commit to healthy aging by increasing opportunities for older adults to be active for longer, through participation in suitable exercise classes run by qualified instructors, finding suitable accommodation in older age and by playing an active role in a supportive community

USING HEALTH INEQUALITIES DATA

Lead and support action to reduce health inequalities in partnership with Public Health and local NHS trust

Focussing on health inequalities enables us to prioritise our work where it will have the most impact on health outcomes. In some cases there are geographical areas where people experience poorer housing, access to support or health outcomes so we may work with local partners to target projects there. In other cases, there are a cohort of people living across the district experiencing a common health issue like respiratory conditions, We work with health partners to help those people access not only treatment but also prevention and self management schemes.

NHS Gloucestershire are improving their data reporting on health inequalities and developing a new approach to health called Population Health Management. Our close partnership with NHS Gloucestershire enables us to benefit from these new approaches and access high quality population health data to inform our work.

Of course data only tells half of the story, we rely on local intelligence to tell us how people are experiencing our district. Our developing Community Hubs networks and strong partnerships with support organisations like Social Care, Schools and the Police, provide us with on the ground intelligence to target our work in the right places.

HOW WE MEASURE & REPORT SUCCESS

Over the three years of this plan, outcomes will be reported in annual reviews and in more detail in the Housing Strategy Action Plan and Physical Activity Action Plan.

Each priority comes with a number of actions, some of which will develop over the three years. Success will be measured in ways that are appropriate to each priority. Health and wellbeing is a complex issue and requires all kinds of approaches. As such, measurement of our success will take a variety of forms.

Examples might be numerical gains like numbers of new affordable homes or properties ready to let. Some success might be new partnerships like those between health services and Community Hubs. Some will be improved health outcomes, like increased wellbeing scores for people taking part in our Healthy Lifestyles Scheme. A lot of our success will be measured through case studies of people impacted by our work, like the young people taking part in our Eating Disorders forum.



A DIFFERENT APPROACH

Adopting an 'Asset-Based' Approach

Improving community wellbeing can be well supported by adopting a strengths or 'asset' based approach. Gloucestershire has been developing 'asset-based' approaches to working with communities for several years. The approach encourages partnership between community members, local organisations and agencies that provide services - less 'doing to' communities and more 'working with'. Asset-based means building on the strengths of what people can do and are passionate about, rather than focusing on what is wrong with a place and what outsiders think needs 'fixing'. An asset-based approach is about local projects that people really care about and builds equal relationships between people living and working in a neighbourhood. Good connections between neighbours creates strong communities which is good for wellbeing.

Asset-based working is not about reducing services or expecting people to deliver complex services that should be done by statutory agencies. It is about providing support for local people who want to do more in their community and making it easier for community groups to organise local support or make decisions about their own areas.

Stroud District Council is implementing asset-based approaches in appropriate service areas, looking at how we can develop stronger communities by supporting more local involvement.

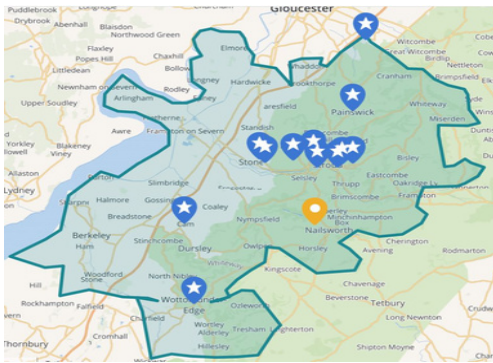
5 WAYS TO WELLBEING

Underpinning much of our work are the principles of the *5 Ways to Wellbeing*. International evidence has shown that adopting the 5 Ways benefits wellbeing. They don't have to cost money and can be adapted to suit any individual.



PRIORITY 1 COMMUNITY HUBS

Develop community led networks and community hubs across the district by helping communities to develop their own networks and hubs, connecting smaller and larger hubs and providing support and training



[Live Community Hubs Map.](#)

Building the Network

Our online map shows where and how to contact the Community Hubs in our network. Our next focus is on Berkeley, Sharpness and Hunts Grove where rurally isolated communities need more support or where large new housing development will create the need for a new hub. The Hubs grants pot and extra development role will support this work.

After a pilot year jointly funded by Stroud District Council, Gloucestershire County Council and Creative Sustainability CIC, the Community Hubs Development Programme now has an active network of Community Hubs working together across the district.

Each Hub is led by local residents and delivers different support and activities depending on what their neighbourhood needs. The Hubs network gives peer support between the Hubs and a central point for advice and development through the district Hubs lead including a useful resources webpage. The Hubs model is now a springboard for an Affordable Food Hubs project, Digital Hubs and partnering with Family Hubs and Primary Care Networks.

A project Steering Group has helped bring in investment from the public and charitable sector. The district also now has funding to recruit an extra role to support developing Hubs and new Hubs grants through the UK Shared Prosperity Fund (subject to confirmation in Autumn 2022).



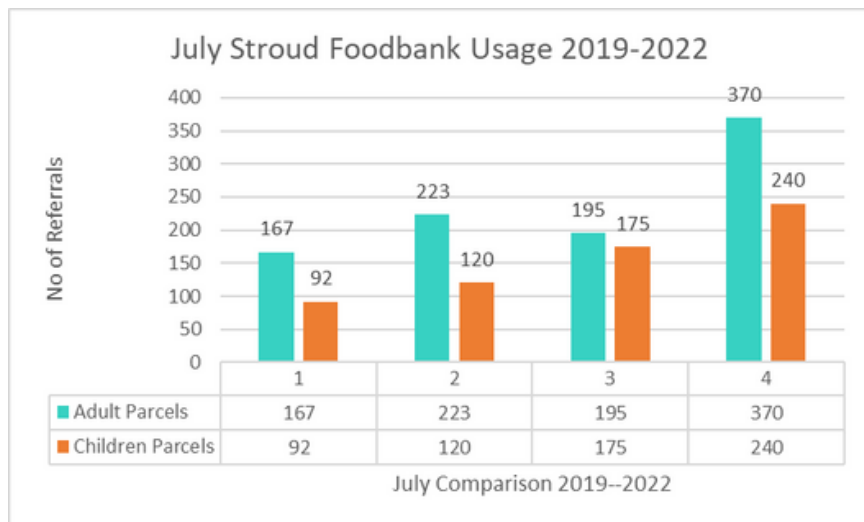
Drop in Advice at Community Hubs Cafes

Many Community Hubs start life as a weekly community cafe in a local hall, often with crafty corners and games. Hot drinks and simple snacks made by volunteers encourage people through the door and build up trusted relationships between Hubs and community members. Some areas have no affordable cafes, so a 'pay as you feel' meal is the only way to get out of the house for good food and to meet people.

The regular cafe sessions are a great way for advice workers to offer drop-in clinics discretely in the corner on things like health, money and housing. Seeing an advice worker over a cup of tea with the support of a Hub volunteer is more accessible than making an appointment and traveling by public transport to an unfamiliar place. Our Community Hubs project encourages partnerships between developing Hubs and support organisations like the Citizens Advice and the Social Prescribing Service so more people can access helpful services.

PRIORITY 1 COMMUNITY ADVICE AND SUPPORT

Ensure residents continue to receive the advice they need, by continuing our work in partnership with Citizens Advice and other community support partners.



Support through Citizens Advice

We are major funders of Stroud District Citizens Advice. In 2022 their advice enquiries have increased, with debt and benefits being the highest support requests. The CA are the main referrers to the Foodbank and also have debt advice workers placed in some Community Hubs and the Foodbank.



Household Support Fund

In response to the cost of living increases, Government funding is coming to Local Authorities for families with children, people on pensions credit and adults facing hardship.

In the Stroud District, we are distributing supermarket vouchers through Citizens Advice and Community Hubs. We have also funded extra help for families from Kids Stuff. Stroud households can also access help with energy costs through Warm & Well and household goods through Gloucestershire Furniture Bank.

As the cost of living continues to increase, we are improving our partnerships around food and money advice so people can access help as locally as possible.

Our links with UK food bank charity The Trussell Trust allowed us to access their nationally recognised 'Worrying About Money' leaflet. The leaflet helps people to talk about money with no judgement and details local sources of help. The leaflet is available online and 10,000 have been printed and distributed in the Stroud District.

PRIORITY 1 FEELING SAFE



Work to reduce the impacts and causes of anti-social behaviour by developing a district wide policy in partnership with the Community Safety Partnership

Community Safety County and Local

As a member of the Stroud Community Safety Partnership we have adopted a strategy which includes committing to the Safer Gloucestershire Anti Social Behaviour Pledge. The ASB Pledge focuses on early intervention and prevention and encourages working together across multi agencies.

Locally, our Neighbourhood Wardens know their communities well, listen to concerns and try to resolve issues before they escalate. They work closely with colleagues in the Police, Housing and support organisations to share information and find the right way to work with residents.

When incidents happen in a neighbourhood, communities can feel frightened and worried about the future. Our Community Safety team work with partners to hold community forums where residents can speak to the Police about concerns and talk about action going forward. This is a key element to improving feelings of safety and wellbeing in a neighbourhood.

Patch Based Partnerships

Some Community Hubs are working with our Neighbourhood Wardens to improve neighbourhood safety.

Local Police colleagues, Housing Managers and Neighbourhood Wardens meet every six weeks with Community Hubs to hear about concerns or local sources of tension. Many issues can be resolved through a conversation with the right person. Situations can be de-escalated and major incidents prevented.

By responding to concerns, trust has built between residents and the Police service are confident that local reporting of crime in those neighbourhoods has increased. This leads to better intelligence which can help with conviction rates.

By working together across organisations and getting to know residents on the ground really well, neighbourhoods feel safer.





PRIORITY 1 FEEDING STROUD



Establish a council Food Justice group to work with partners to tackle food injustice, set up a food partnership and develop a food strategy to address the causes of food poverty, promote sustainability and food justice.



Affordable Food Network

With Food Bank usage and supermarket prices soaring, most Community Hubs collect surplus food from charities and supermarkets to distribute to their communities. This takes a lot of volunteer time. The food supply is unreliable and often not what people need or want to eat, only what the shops couldn't sell.

We are working in partnership with The Long Table, to explore how food staples could be bought and distributed to Community Hubs for local people to buy affordably. This would free up volunteer time and ensure a regular supply of affordable, nutritious food. The Long Table also teach cooking skills and support Hubs to prepare and sell affordable meal to their communities.

Additional funding to tackle the cost of living crisis will be used to support this new project. We are learning from national examples of affordable food networks through our Feeding Gloucestershire partners.

Feeding Gloucestershire Partnership

We are part of the newly formed Feeding Gloucestershire Partnership, which is chaired by Gloucestershire Public Health and is supported by national food charities, Feeding Britain and the Independent Food Aid Network. Our aim is to improve access to affordable, sustainable and nutritious food for Gloucestershire. In Stroud we are drawing on the Partnership's expertise to support affordable food project for the Community Hubs and to improve access to money advice through the 'Worrying About Money' leaflet.



Holiday Activity & Food Programme

We are Stroud's lead partner for the Government's HAF programme. This scheme provides family activities and food for children on free school meals over holiday periods. Started in the pandemic, the scheme has grown each year. We now have a three year contract with a host of community providers to ensure families have fun and food across the district.

PRIORITY 2 HOUSING

Build affordable, energy efficient homes and deliver high quality services for all tenants by investing in the renovation of existing council homes and meet a range of housing needs for those who experience disadvantage and creating a culture of tenant engagement and empowerment



Housing Strategy 2019-2024
The Stroud District Council Housing Strategy is a five year commitment to improving housing in the district. The Strategy covers the creation of affordable, healthy homes, the improvement of council properties, working proactively with our tenants and working with partners to tackle homelessness. For full details of our Housing targets and commitments download our [Housing Strategy](#) and [Action Plan](#).

Deliver new affordable homes across the District, through planning policy and work with partners including community-led housing groups, housing associations and via our own New Homes Programme, which will deliver EPC-A rated properties in line with our Strategy for New Council Homes 2020-2024*



New Affordable Homes
We work with partners such as housing associations to get new affordable homes built throughout the district in urban and rural areas. We also have planning policies in place which mean that we can ask for 30% affordable homes in larger new housing developments. One example of this is the new development at Great Oldbury, near Stonehouse, which will include over 400 new affordable homes. These homes include both affordable rented and shared ownership properties.

PRIORITY 2 INVESTING IN COUNCIL HOUSING

Invest £30m over the next 5 years to repair, maintain and invest in current council housing stock and bring empty council homes back into use as soon as possible.



Retrofitting Renewables

We are reducing the carbon footprint of our council homes and making them warmer and cheaper to run for our tenants. We are fitting better windows, doors, and installing roof and cavity insulation.

External funding enables us to invest further in renewable energy by installing PV units for solar power, battery power storage units and ground source heat pumps in properties like our Hamfallow Court Independent Living site in Sharpness. Further properties for improvement will be scoped out over the next three years and this investment will continue.



Tackling 'Voids'

The Council Housing service provides clean, safe and welcoming homes for new tenants. When one tenant leaves a council home, the 'Voids' team prepare it for the next tenant. In many cases during the COVID-19 pandemic, moving tenants left their properties in a very poor condition. Fixing them to be ready for new tenants was a challenge due to COVID working restrictions, materials supply chain issues and external contractors on furlough.

Even after the pandemic, materials supplies are still a challenge but the Voids teams have worked hard to get through the empty properties backlog and more homes are coming on stream every week.



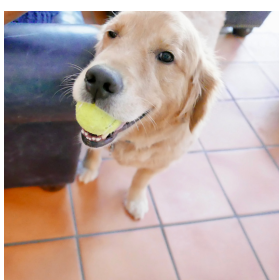
Refugees in Stroud

We are responding to a fast changing refugee situation in Gloucestershire.

We currently check and approve homes and support hosts and refugees who need housing. We will continue to do what is needed in response to government guidance.

PRIORITY 2 PREVENTING HOMELESSNESS

Prioritise the prevention of homelessness by delivering the Next Steps Accommodation Programme and invest in temporary accommodation and specialist support, including working with partners countywide to develop the specialist housing and support needed



Temporary Accommodation

We are working with Gloucester City Homes to acquire a vacant property in Stroud so that it can be repurposed as temporary accommodation for people who are at risk of rough sleeping. The aim is for this property to be 'pet friendly' so that people needing temporary accommodation won't have to give up their pet in order to be housed.

PRIORITY 3

ROOTS OF MENTAL HEALTH



The pandemic and increase in the cost of living is having an impact on the mental health of our district. Anxiety, isolation, grief, financial worries, insecure housing, lack of food and uncertainty about the future have been felt by many of us at some point in the last year.

As a District Council we work on some of the fundamental welfare issues that cause distress:

- ensuring people get the welfare payments and grants they are entitled to including emergency payments like the Household Support Fund
- supporting the distribution of food including Foodbank referrals, the Holliday Activity and Food scheme and food through the Community Hubs.
- providing housing advice and preventing homelessness through our dedicated Housing Advice team.



Community Hubs support better mental health

Loneliness and social isolation has a major impact on health, both physical and mental. We are supporting local groups to develop Community Hubs across the district. Hubs provide 'pay as you feel' cafes, advice drop-ins and social activities where people feel welcome, make new friends, volunteer and find things to do that interest them. Getting involved in a Community Hub can be a turning point in helping someone back to better health and finding meaningful social connection and purpose.



PRIORITY 3 YOUNG PEOPLE'S MENTAL HEALTH



Our Young People's mental health and wellbeing workstream is focused on exploring ways to help support young people in the Stroud District using the five ways to wellbeing to inspire project themes.



Focus on Eating Disorders

110 young people needed urgent care for eating disorders in Gloucestershire in the 12 months to the end of September 2021. That figure was double the previous year's and includes children suffering with anorexia, bulimia, binge eating and any other method of controlling food to cope with daily life.

Eating disorders thrive in isolation, so it is important to stay connected and support each other through this. beateatingdisorders.org.uk

Developing in partnership

- 1 Clinical intervention for eating disorders is not always easily available. Working with NHS Gloucestershire and a local Young People's Social Prescriber, we are developing a series of placed based schemes to support young people and their families.
- 2 A flexible forum for young people with eating or body image concerns is being trialled within the district. By connecting directly with local young people we want to explore what matters to them: both now and during their recovery.
- 3 Connect-ED: for anyone supporting someone with an eating disorder. We hold a monthly group in Dursley for sharing and listening, an opportunity for connection and a space to help break the silence that exists for those affected: parents/carers, family and friends.

Being mindful of the impact of isolation and feelings of shame, our mental health projects for young people and families help people to break the silence by focusing on connection and sharing.



PRIORITY 3 YOUNG PEOPLE'S MENTAL HEALTH

Supporting
Better Mental
Health

As our work with health partners and young people continues, we are developing other projects to support young people's mental health, inspired by the 5 Ways to Wellbeing.



This pocket size book has practical advice on all kinds of emotional distress and mental health challenges.

It also features local helplines and sources of support. We have printed 10,000 copies to distribute around local schools, libraries and leisure centres. It will soon come as an ebook too for online access.

Adventures in Art Journaling
This short online course, encourages participants to take time to focus on a positive activity alongside other young people who have a shared understanding and experience. We focus on the creative activity not on any medical conditions.




Reading Well Collections

Reading Well is a national scheme from the Reading Agency delivered through local libraries, it is also referred to as 'books on prescription'. The Reading Well collections help us to understand and manage our health and wellbeing using helpful reading. The books are selected and recommended by leading health bodies and people living with the conditions covered.

We are working with Gloucestershire Library Service to distribute a generous amount of the Reading Well collections to local schools. We currently have 13 primary and 4 secondary schools involved. We have a key contact from each school who joins our termly forums to generate conversation around maximising pupil engagement with the book collections, and to develop further work around the idea of helpful reading.

READING WELL

"I felt a bit sad when I read this book, as Ruby has a worry that won't go away. In the end though she works out how to make it go away. I understand worries a bit more now."
Primary school pupil



reading-well.org.uk

ARTS COUNCIL ENGLAND | Libraries Connected | THE READING AGENCY

Already, one student leafed through 'Can I tell you about depression' and said that she needed to read it - result.

I enjoyed attending the Reading Well forum last week and have been planning how we will use the books in our school



PRIORITY 4 PHYSICAL ACTIVITY PLAN

Increase physical activity and sports participation through our Healthy Lifestyles Scheme and in partnership with the Gloucestershire We Can Move programme



People who do less than **30 minutes** moderate physical activity per week are defined as being inactive. In Stroud District **17.4%** of adults and **25.2%** of children are inactive (Active Lives data 20/21).



Evidence shows that moving from 'inactive' to 'fairly active or active' has the greatest impact on health which is why Stroud District Council will prioritise this group.

In order to achieve this goal, we need to make physical activity a part of everybody's everyday life by ensuring there are opportunities available to them across the district.

This year in recognition of the importance of physical activity to our wellbeing and as part of the county's 'We Can Move' programme, we have produced our first stand alone Physical Activity Plan, informed by the Leisure & Wellbeing Strategy. The Plan supports an Active Start, being Active Everyday and Staying Active.



ACTIVE START

To increase levels of participation by children and young people



ACTIVE EVERYDAY

To provide opportunities for adults to build physical activity into everyday life



STAY ACTIVE

To encourage older adults to maintain mobility and continue to lead active lives

PRIORITY 4 IMPROVING OUR PARKS AND PLAY AREAS



Working with partners, increase the number, accessibility, and quality of playing pitches, play areas and outside spaces within the district.

Play Area Action Plan



Stroud District Council manage 32 play areas and 2 Multi Use Games Areas throughout the district, including Stratford Park. We secured external funding to improve priority play areas so a review of the play areas has been undertaken and an action plan written.



The Play Area Action Plan aims to ensure residents have good access to high-quality play areas in priority locations across the district. Children and young people and relevant external partners have been involved in the consultation of where improvements should be made and will be involved in the development of the play areas to ensure that they are fit for purpose and provide exciting opportunities to play.

Stratford Park Review

In addition to reviews of play areas across the district, Stratford Park is undergoing a separate review and development project as part of the Leisure & wellbeing Strategy. This involves an in depth review of what is needed and would be feasible for the Park. As a result a business plan will be written for the future investment required to bring every part of the park up to the standard needed to keep our growing population well and active.



Stratford Park Lido

Support refurbishment of Stratford Park Lido by submitting a bid, in partnership with Stroud Town Council and Friends of the Lido to the National Lottery Heritage Fund.



Although much loved, the Stratford Park Lido an under utilised facility. A Task and Finish group of officers and Elected Members is now working on its development. The project is complex with special consideration needed for the Grade 2 listed diving platform and the balance between heating the pool to extend the swimming season and creating an economically viable facility.

PRIORITY 4

The Physical Activity Plan covers our targets and commitment towards encouraging physical activity, including the following three developments. For more details download the Physical Activity Plan



Active Start

Active Tots

The pandemic reduced opportunities for young children to develop the important skills of balance and co-ordination. In response the Stroud District Council, Health & Wellbeing team launched Active Tots Gymnastics at Stratford Park Leisure Centre.

Every week, three to four year olds learn to climb, roll, balance or jump using the gymnastic circuit set up by our experience coaches. Numbers have grown and the team are now trialling Active Kidz Gymnastic 2022 for five to seven year olds.



Lifestyle Centres

A major focus of the Leisure & Wellbeing Strategy is to improve the Leisure Centre facilities in the district for all residents. Our ambition is to develop Stratford Park Leisure Centre and The Pulse to become 'lifestyle centres', offering high quality physical activities but also social and wellbeing opportunities. Partners in health, social care and community support will be based in our centres to support people with their health and wellbeing.



Active Everyday

In addition, a new 'Leisure Local' is proposed for the west of the district where new housing development will see an increased need for water and fitness space. See our [Leisure & Wellbeing Strategy](#) for our leisure centre recommendations.



Stay Active

Choose2Move

Our Healthy Lifestyles Schemes is well established and supports people with health conditions to be active. Specially qualified instructors are trained in a range of health challenges like falls, cancer, cardiac and respiratory issues.

In January 2022 we added a new stream of light to moderate physical activity sessions called Choose2Move. These classes are not targeted at specific health conditions but are for anyone who wants to improve strength, balance, flexibility and overall wellbeing. Sessions include Maintaining Mobility, Pilates and Tai Chi.



PRIORITY 4

Work with partners to support older people to stay in their homes for longer and continue to work to become a dementia friendly district.



Healthy Lifestyles
Our Healthy Lifestyles scheme is well respected by health professionals in the county as great example of how to support older adults to manage long term conditions and maintain mobility. We continue to expand our range of activities and encourage social connection as much physical activity as key factor in wellbeing.

Continue to invest and deliver the programme to modernise our Independent Living homes for older people

We have 24 Independent Living Schemes across the district. Four have have been developed into Independent Living Hubs where tenants and community members can use refurbished communal areas for social activities like adult learning and fitness classes.



Gloucestershire Dementia Action Alliance
Stroud will contribute to a county role to champion Dementia Action in Gloucestershire. We are members of the Gloucestershire Dementia Action Alliance which supports the development of local Dementia action in Stroud. A Dementia Action Alliance works with support organisations, local communities and business to increase dementia awareness and develop local activities or schemes that help people affected by dementia stay active and feel part of their communities.



Careline

Our Careline service plays a key role in helping vulnerable or older people live independently and safely in their own homes. The service can provide vital reassurance to residents and their family and friends when they need it most. Careline is an effective way of getting help through your landline telephone line quickly and efficiently 24 hours a day, 365 days a year. A small pendant is worn around the neck or on a wrist-strap. This is linked to a special unit - the Careline - which plugs into the telephone. The service currently supports 1328 customers across the Stroud District.



PHYSICAL ACTIVITY ACTION PLAN

2022- 2025

Stroud District Council



Contents

Introduction	Page 1
Purpose of the Plan	Page 1
Overview	Page 2
Where we are now	Pages 2-3
Health Matters	Page 4
5 Ways to Wellbeing	Page 5
Data & Insight	Pages 6-7
Key Principles of the Plan	Page 7
Overall Actions	Pages 8-10
Active Start Actions	Pages 11-14
Active Everyday Actions	Pages 15-18
Stay Active Actions	Pages 19-21

Introduction

In September 2021, Stroud District Council adopted a 20-year Leisure and Wellbeing Strategy for the District. This strategy is providing the key framework for delivering and facilitating leisure, health and wellbeing provision across the district in the next 20 years.

The case for being regularly active is well documented with a huge amount of evidence demonstrating that physical activity enables us to lead healthier lives. However, a large number of people in the district do not achieve the level of activity which could enable them to be physically and mentally well which is highlighted in the Active Lives Survey May 20/21: Sport and Physical Activity Levels findings.

Our 3-year Physical Activity Action Plan aims to provide opportunities for everyone in the Stroud District to be more active and, in turn gain the many benefits that being active can bring regardless of your age or ability.

Everyone has a role to play in increasing physical activity levels, it is not just about your physical health. Being physical active brings people together to enjoy shared experiences, reduces isolation and supports the development of strong communities as well as developing a resilient local economy.

Purpose

The purpose of this action plan is to provide clear information on the interventions and partnership working Stroud District Council will undertake over the next 3 years to increase physical activity levels in the district.

The action plan sets out 3 key principles that provide the framework for the delivery of the plan. It isn't possible for us to achieve our ambitions by ourselves it relies on a joined up approach with our local partners and VCS organisations.



Overview

Increasing physical activity has the potential to improve the physical and mental health and wellbeing of individuals, families & communities. Physical inactivity is the fourth leading risk factor for global mortality (death) accounting for 6% of deaths globally. In the general population of England, physical inactivity is higher in more deprived local areas. People who have a physically active lifestyle have a 20-35% lower risk of cardiovascular disease, coronary heart disease and stroke compared to those who have a sedentary lifestyle. Regular physical activity is also associated with a reduced risk of diabetes, obesity, osteoporosis and colon/breast cancer, and with improved mental health. (Gloucestershire Joint Health & Wellbeing Strategy 2020-2030)

Where are we now?

People in the UK are 20% less active today than in the 1960's and if this trend continues, we will be 35% less active by 2030. (Gloucestershire Joint Health & Wellbeing Strategy 2020-2030).

Being active can:

- Improve an individual's fitness, strength and balance
- Prevent/manage medical conditions
- Increase an individual's energy levels
- Improve your quality of sleep
- Improve mental wellbeing



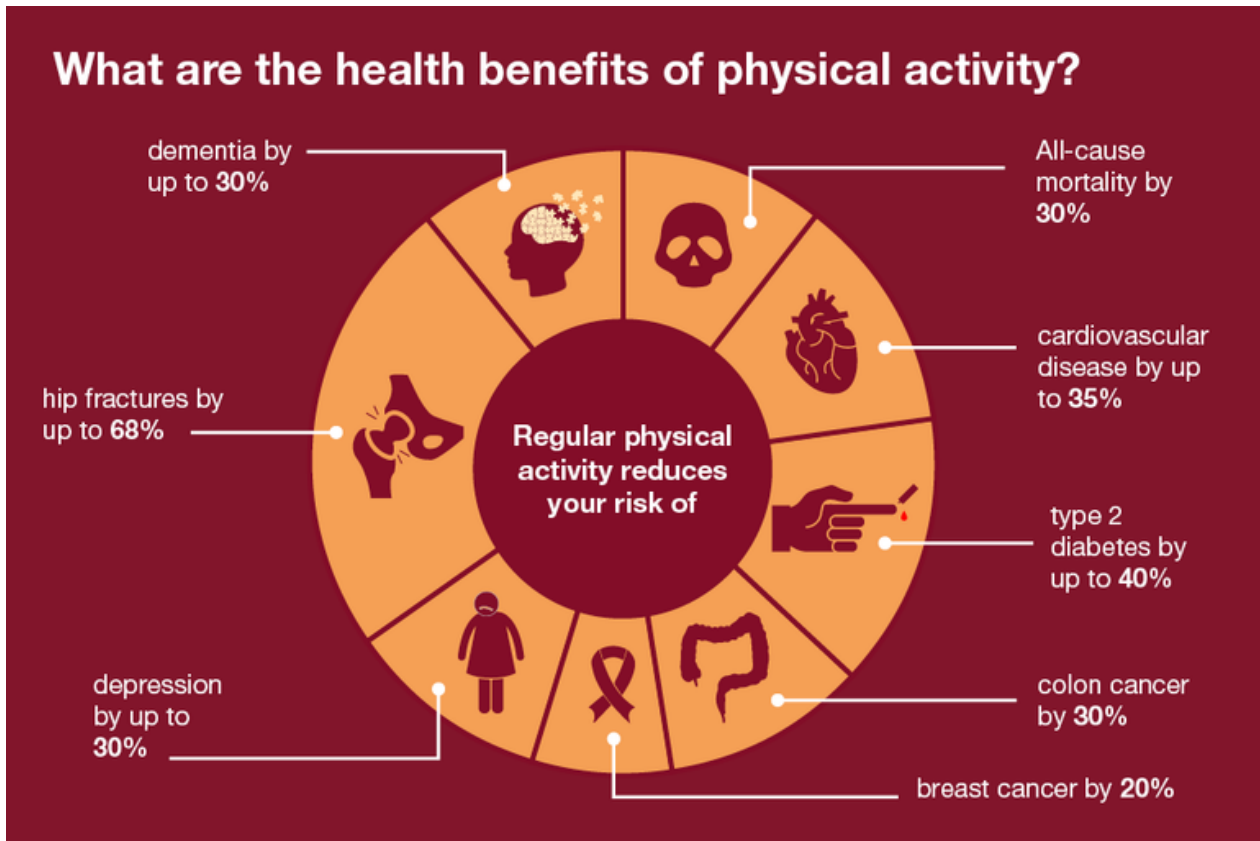
Appendix B

In September 2019, the UK’s Chief Medical Officer produced guidelines which provided recommendations around the amount of physical activity children, young people and adults in the UK should do. The table below shows the recommended amount of physical activity different age groups should do.

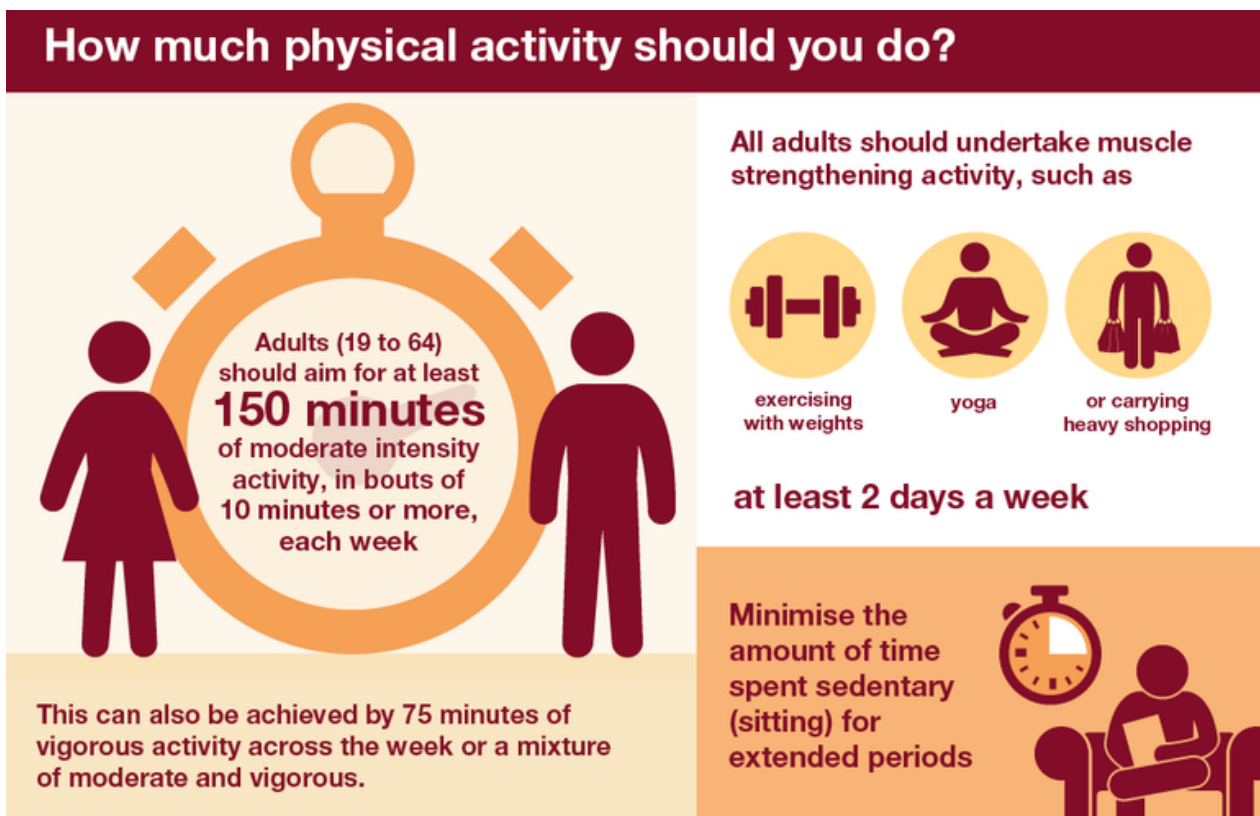
	What?	How Much?
Early Years (0-5 years)	Floor based play and water activities in a safe environments	At least 180 minutes spread throughout the day.
	Time spend being sedentary	Minimise time (expect time sleeping)
Children and young people (5-18 years)	Moderate to vigorous intensity physical activity	At least 60 mins per day
	Activities to strengthen muscle and bone	At least 3 days each week
	Time spend being sedentary	Minimise time
Adults (19-64 years)	Moderate to vigorous intensity physical activity	At least 150 mins per week in bouts of 10 mins or more
	Activities to strengthen muscle and bone	At least 2 days each week
	Time spend being sedentary	Minimise time
Older Adults (65+)	Moderate to vigorous intensity physical activity	At least 150 mins per week in bouts of 10 mins or more
	Activities to strengthen muscle and bone	At least 2 days each week
	Activities to improve balance and co-ordination	At least 2 days each week
	Time spend being sedentary	Minimise time

Agenda Item 7 Appendix B Health Matters

There is overwhelming evidence to demonstrate that being physically active is essential if you want to live a healthy and fulfilling life into old age.



Moderate intensity physical activities, such as brisk walking or cycling, cause adults to get warmer and breathe harder and their hearts to beat faster, but they can still carry on a conversation.



5 Ways to Wellbeing Appendix B

Underpinning all of our work are the principles of the 5 ways to wellbeing. International evidence has shown that adopting the 5 Ways benefits wellbeing. They don't have to cost money and can be adapted to suit any individuals.



Data & Insight

Evidence shows that people who do less than 30 minutes moderate physical activity per week are defined as being inactive. In the Stroud District 17.4% of adults 16+ and 25.2% children (active lives data 20/21) are inactive.

It has been shown that where we have the greatest impact on someone's health is when you move someone from "Inactive" to "fairly active or active" categories.

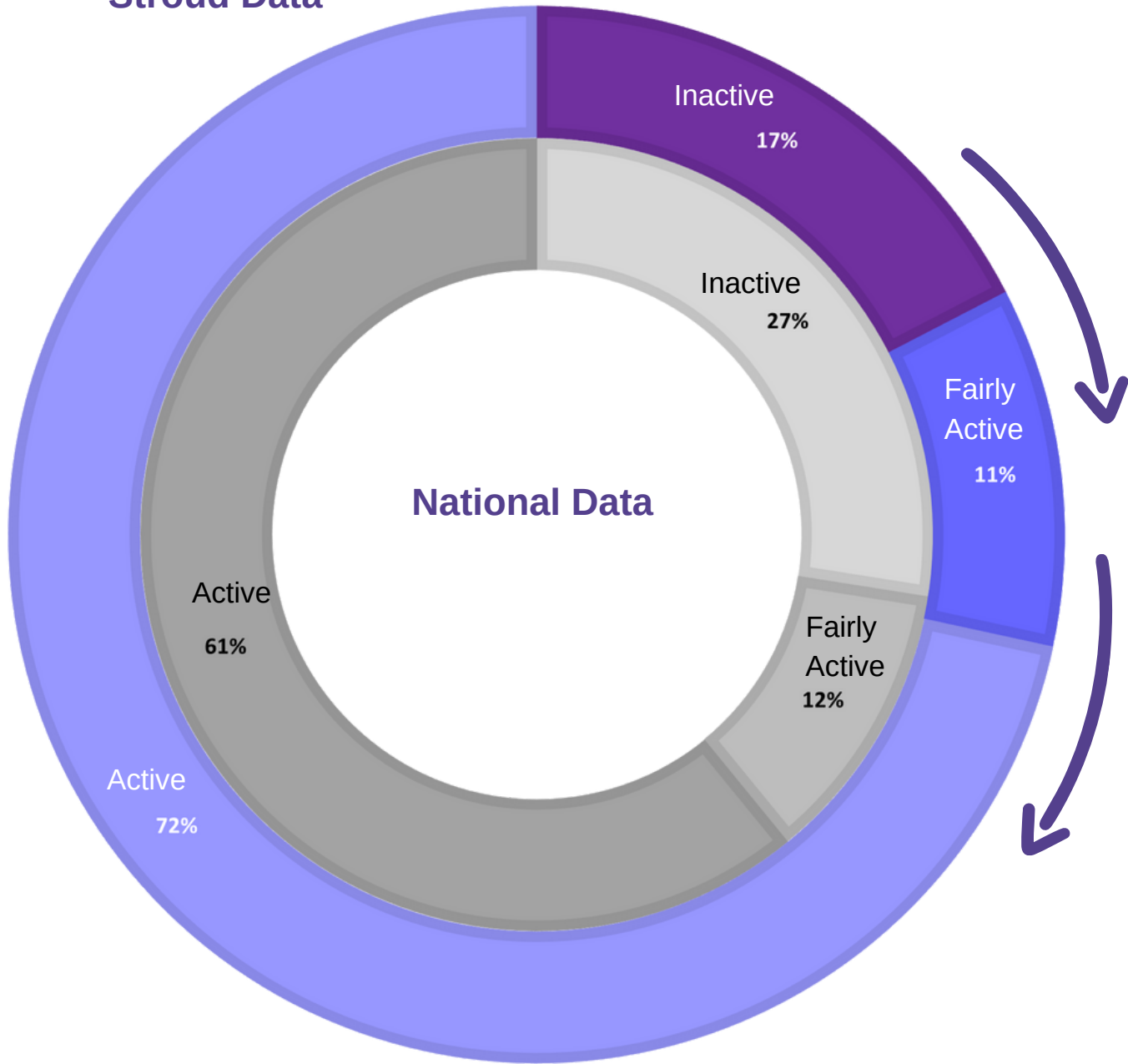
In order to achieve this goal, we need to make physical activity as part of everybody's everyday life, by ensuring there are opportunities available to them across the district.

Each year Sport England produces a report called Active Lives which focuses on the Sport and physical activity behaviours of adults (16+). They also produce a similar report for Children and Young People (5- 16yrs) which is based around the academic year.

The data on page 6 provides us with guidance around the current level of physical activity in the district.

Active Lives Survey May 20/21: Sport and Physical Activity Levels

Stroud Data



As a district we are aiming to increase the percentage of residents who are "fairly active" and "active". We would achieve this by seeing a decrease in the percentage of residents who are inactive, so effectively moving them around the diagram.

Key Principles



Active Start

To increase levels of participation by children and young people



Active Everyday

To provide opportunities for adults to build physical activity into everyday life



Stay Active

To encourage older adults to maintain and continue to lead active lives



Overall Actions



Overall Actions

Objective	Project Start Date	Project Finish/Review Date	Lead Organisation	Key Partner(s)	Link to Council Plan
To develop a marketing and social media plan for Community Health & Wellbeing that encourage those residents who are inactive to become more active	March 2023		Stroud District Council	Active Gloucestershire	CW3.1
To support the set of the Local Authority Trading Company	April 2023	October 2024	Stroud District Council	NHS, Voluntary and Charity Organisations	CW4.1
To support the development of SDC's Play Area Consultation and Development Action Plan	April 2022	March '25	Stroud District Council,	Town and Parish Council, Residents	CW4.2
To create and maintain strong partnership links with the network of Community Hubs to promote opportunities for people to be physically active	April 2021	March ' 25	Stroud District Council	Community Hubs	CW1.1
Increasing the number of Playing Pitches across the district.	September 2022	March 2025	Stroud District Council	National Governing Bodies, Sport England	CW4.1 Appendix B
To work closely with SLM to ensure they increase and improve their physical activity programme with the view to have a full operational programme by October 2024.	April 2022	October 2024	SLM	Stroud District Council	CW4.1
Reducing Health inequalities across the district via targeted interventions	April 2022	March 2024	Stroud District Council	Health Partners, VCS	CW5.3

Overall Actions

Objective	Project Start Date	Project Finish/Review Date	Lead Organisation	Key Partner(s)	Link to Council Plan
Develop the Lido at Stratford Park Leisure Centre	April 2022	March 2024	Stroud District Council, SLM		Appendix B CW4.4
To develop the GROW (Green Recreational Outdoor Wellbeing) brand across the district	September 2022	October 2025	Stroud District Council	VCS, Cotswold Canal Trust, Active Gloucestershire	CW4
To be the district lead for HAF (Holiday Activity and Food Programme)	July 2022	March 2024	Stroud District Council	Gloucestershire County Council	CW1



Active Start Actions

To increase levels of participation by children
and young people



Active Start Actions

Objective	Project Start Date	Project Finish/Review Date	Lead Organisation	Key Partner(s)	Link to Council Plan
To work in partnership with Go Outside to develop walking challenges across the district	April 2022	March 2025	Stroud District Council,	Go Outside	Appendix B CW4
To work in partnership with local providers to delivery the Holiday Activity and Food programme for the Stroud District	Easter, Summer & Christmas 2022	Easter, Summer & Christmas 2025	Stroud District Council	Gloucestershire County Council, VCS	CW4
To support Active Gloucestershire with their Schools Yoga project across the district.	September 2022	April 2024	Active Gloucestershire	Stroud District Council/ Bliss by Robyn/ Schools	CW4
To encourage the development of holiday schemes at The Pulse and Stratford Park Leisure Centre	September 2022	October 2024	Stroud District Council	The Pulse, Stratford Park Leisure Centre	CW4
To support the development of the learn to swim programmes across the district	August 2022	October 2024	Stroud District Council	Swim England, The Pulse, Stratford Park Leisure Centre, Archway, Leonard Stanley, Wotton Pool & Sharpness Pool	CW4
To encourage participation by children and young people in the Allstars & Dynmoes Cricket initiative organised by the ECB and local cricket clubs.	January 2023	September 2023	EBC	Stroud District Council, Local Clubs, Schools	CW4

Active Start Actions

Objective	Project Start Date	Project Finish/Review Date	Lead Organisation	Key Partner(s)	Link to Council Plan
To support the development of the Barclays Girls Football Programme being lead by Katharine Lady Berkeleys School	April 2022	April 2024	Katherine Lady Berkely's School	Gloucestershire FA/Forest Green Rovers Community Trust/Stroud District Council/Schools/ Football Club	CW4
To link with the Premier League Primary Stars programme delivered by Forest Green Rovers Community Trust to support the roll out of reading well books across the district.	April 2022	September 2023	Forest Green Rovers Community Trust	Stroud District Council, Primary Schools	CW4
To develop Active Tots Gymnastic sessions at Stratford Park Leisure Centre	April 2022	October 2024	Stroud District Council	Stratford Park Leisure Centre	CW4
To develop Active Kids sessions at Stratford Park Leisure Centre	August 2022	October 2024	Stroud District Council	Stratford Park Leisure Centre	CW4 Appendix B
To develop classes and workshops to offer a broad range of physical activity opportunities in non traditional sports.		March 2024	Stroud District Council	Local Instructors	CW4
To work with young people in the district to understand the barriers around Physical Activity in partnership with key youth organisations	September 2022	March 2024	Stroud District Council	Youth Providers , HAF	Agenda Item 7 CW3 CW4
To encourage play opportunities for children & young people in the district	April 2022	March 2025	Stroud District Council	Housing Developers, Town & Parish Councils	CW4

Active Start Actions

Objective	Project Start Date	Project Finish/Review Date	Lead Organisation	Key Partner(s)	Link to Council Plan
To develop an Activity on Referral Programme for young people in partnership with Active Gloucestershire	Septemeber 2022	September 2023	Active Gloucestershire	Stroud District Council, VCS, Leisure Centres	Appendix B CW4:3
To offer meaningful work experience opportunities for young people in the district	September 2022	October 2024	Stroud District Council	SGS College, Local Organisations and Buisnesses	CW4
To support the development of School Games across the district					



Active Everyday Actions

To provide opportunities for adults to
build physical activity into everyday life



Active Everyday Actions

Objective	Project Start Date	Project Finish/Review Date	Lead Organisation	Key Partner(s)	Link to Council Plan
To implement Self Referrals into the Healthy Lifestyles Scheme	October 2022	March 2023	Stroud District Council	Gloucestershire Integrated Care System	Appendix B CW4.3
To implement Mobile Payment devices for Healthy Lifestyles Classes	April 2022	December 2022	Stroud District Council	Sum Up	CW4.3
To increase delivery of Choose2move classes across the district	September 2022	December 2023	Stroud District Council		CW4.3
To continue to develop Long Covid Active Recovery programme	April 2022	October 2024	Stroud District Council	Gloucestershire Integrated Care System	CW4.3
To develop pre natal Mummy & Me exercise classes across the district	September 2022	October 2023	Stroud District Council	Gloucestershire Integrated Care System	CW4.3
To develop GROW strand of the healthy lifestyles scheme	September 2022	March 2023	Stroud District Council	Cotswold Connected Canals	CW4.3
To established Escape Pain sessions as part of the healthy lifestyles scheme	September 2022	March 2024	Stroud District Council & Active Gloucestershire	Gloucestershire Integrated Care System	CW4.3

Active Everyday Actions

Objective	Project Start Date	Project Finish/Review Date	Lead Organisation	Key Partner(s)	Link to Council Plan
To provide gym group GP Referral Sessions at The Pulse for participants who are a moderate risk.	October 2022	March 2023	The Pulse	Stroud District Council	CW4.3
Develop GP Referral Scheme across the district	September 2022	March 2024	Stroud District Council	The Pulse, Stratford Park Leisure Centre, Health Partners, Community Hubs	CW4.3
To raise awareness and develop opportunities linked to the Menopause	September 2022	October 2024	Stroud District Council		CW4.3
To develop an outreach community programme for targeted exercise class delivered by Instructors from the The Pulse at venue in the south of the district.	September 2022	March 2025	The Pulse	Stroud District Council	CW4
Implement new management system "Refer-All" for processing all referrals relating to the healthy lifestyles scheme and link health data to Moving Communities platform	April 2022	October 2024	Stroud District Council	Refer-All, Moving Communities	Appendix B CW4.3
To increase the numbers of adults participating in Adult swimming lessons at The Pulse & Stratford Park Leisure Centre	September 2022	October 2024	Stroud District Council	The Pulse, Stratford Park Leisure Centre	CW4
To offer opportunities for employee wellbeing via Corporate Membership Schemes at The Pulse & Stratford Park Leisure Centre	September 2022	March 2025	Stroud District Council	The Pulse, Stratford Park Leisure Centre	CW4

Agenda Item 7

Active Everyday Actions

Agenda Item 7

Objective	Project Start Date	Project Finish/Review Date	Lead Organisation	Key Partner(s)	Link to Council Plan
To increase the number of Walking Sports sessions being run across the district	August 2022	March 2023	Stroud District Council	National Governing Bodies, Forest Green Rovers Community Trust, Gloucester Rugby	Appendix B CW4
To encourage the development of Talk Club sessions taking place across the district using Forest Green Rovers Community Trust as an exemplar model	October 2022	April 2024	Stroud District Council	Forest Green Rovers Community Trust	CW4
To increase the number of Strolling in Stroud District walks across the district	August 2022	March 2025	Stroud District Council	Volunteer Walk Leaders	CW4



Stay Active Actions

To encourage older adults to maintain and continue to lead active lives



Stay Active Actions

Objective	Project Start Date	Project Finish/Review Date	Lead Organisation	Key Partner(s)	Link to Council Plan
To increase the number of Move it or Lose it classes delivered across the district	November 2022	March 2024	Stroud District Council	The Pulse, Local Instructors	Appendix B CW4.3
To increase delivery and variety of classes offered under the Choose2move brand	September 2022	March 2025	Stroud District Council	Local Instructors	CW4.3
To establish Joint Pain Advice sessions as part of the healthy lifestyles Scheme	January 2023	September 2023	Stroud District Council		CW4.3
To create partnerships with care homes in the district to expand delivery of Choose2move classes	January 2023	April 2024	Stroud District Council	Care Homes	CW4.3
To provide a range of classes within the Healthy Lifestyles Scheme that support people with Long Term Conditions	September 2022	October 2024	Stroud District Council	Gloucestershire Integrated Care System	CW4.3
To develop an outreach community programme to Care homes & Independent living sites using Instructors from The Pulse	November 2022	March 2024	Stroud District Council	Care Homes, Independent Living Sites	CW4

Stay Active Actions

Objective	Project Start Date	Project Finish/Review Date	Lead Organisation	Key Partner(s)	Link to Council Plan
To link with Stroud & South Gloucestershire College Adult Education to promote their range of part-time courses suitable for older adults	July 2022	March 2023	Stroud District Council	Stroud & South Gloucestershire College, Gloucestershire Integrated Care System	CW4
To relaunch the Concessions Scheme at The Pulse & Stratford Park Leisure Centre	October 2022	October 2024	Stroud District Council	The Pulse, Stratford Park Leisure Centre	CW4
To imbed a Health & Wellbeing Plan into the Local Authority Trading Company		October 2024	Stroud District Council LATC	Gloucestershire Integrated Care System	CW4.1

This page is intentionally left blank

Equality Analysis Form

By completing this form you will provide evidence of how your service is helping to meet Stroud District Council's General Equality duty:

The Equality Act 2010 states that:

A public authority must, in the exercise of its functions, have **due regard** to the need to –

(a) eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by the Equality Act 2010;

(b) advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it;

(c) foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

The protected characteristics are listed in Question 9

Stroud District Equality data can be found at: <https://inform.gloucestershire.gov.uk/equality-and-diversity/>

Please see Appendix 1 for a good example of a completed EIA.

[Guidance available on the HUB](#)

1. Persons responsible for this assessment:

Name(s): Emma Keating Clark	Telephone: 01453 766321
	E-Mail: emma.keatingclark@stroud.gov.uk
Service: Community Health & Wellbeing	Date of Assessment: 18 th August 2022

2. Name of the policy, service, strategy, procedure or function:

Stroud District Council Health & Wellbeing Plan 2022-2025
--

Is this new or an existing one? Existing (please delete as appropriate)

3. Briefly describe its aims and objectives

Supporting the health and wellbeing of residents is a fundamental reason for the existence of district councils. Stroud District Council creates a Health and Wellbeing Plan to pull together the golden thread of health and wellbeing that runs throughout the work of the council.

While this document cannot mention every piece of work that impacts wellbeing, it does include key priorities from the current Council Plan and other relevant strategies that support the health and wellbeing of Stroud residents.

The Health and Wellbeing and Physical Activity action plans illustrate our focus over the next three years and relates directly to the following five health and wellbeing themes.

- Community Resilience and Wellbeing
- Healthy, Affordable Homes
- Supporting Better Mental Health
- Encouraging Physical Activity
- Healthy Ageing

4. Are there external considerations? (Legislation / government directive, etc)

Yes – The Council has a remit to support tackle homelessness, support the cost of living crisis through the Household Support Fund, and support refugees who may be housed in Stroud District.

5. Who is intended to benefit from it and in what way?

Residents all across the Stroud District, especially those in more vulnerable groups who could be supported by SDC, health and care providers and by their local voluntary and community organisations.

6. What outcomes are expected?

The Health & Wellbeing Plan 2022-2025 aims to improve to improve:

- Community Resilience and Wellbeing
- Healthy, Affordable Homes
- Supporting Better Mental Health
- Encouraging Physical Activity
- Healthy Ageing

7. What evidence has been used for this assessment?: (eg Research, previous consultations, Inform (MAIDEN); Google assessments carried out by other Authorities)

This is a wide ranging Plan that covers multiple service areas, target demographics and interventions. Evidence from the relevant service areas on the impact of their work on wellbeing is considered.

8. Has any consultation been carried out?

This plan is based on existing Council Plans and Strategies that have already been consulted upon and agreed.

If NO please outline any planned activities**9. Could a particular group be affected differently in either a negative or positive way?**

(Negative – it could disadvantage and therefore potentially not meet the General Equality duty;

Positive – it could benefit and help meet the General Equality duty;

Neutral – neither positive nor negative impact / Not sure)

Protected Group	Type of impact, reason and any evidence (from Q7 & 8)
Age	Positive – Support for mental health and encouraging physical activity are two major themes in this plan for young people and older people.
Disability	Positive – Social connections and peer groups are more likely to blossom in local, equality-minded Community Hubs. Better coordination with Disability charities across the County and more awareness of gaps in the current provision for Stroud District.
Gender Re-assignment	Positive – Social connections and peer groups are more likely to blossom in local, equality-minded Community Hubs. Better coordination with Gender Re-assignment charities across the County and more awareness of gaps in the current provision for Stroud District.
Pregnancy & Maternity	Positive – Community Hubs will support new families and more mental and physical health opportunities will be made available. The Healthy Lifestyles scheme includes physical activity support for new mums.
Race	Positive – Social connections and peer groups are more likely to blossom in local, equality-minded Community Hubs. The district council is on the forefront of work to support refugees.
Religion – Belief	Neutral –
Sex	Positive - Some aspects of the plan tackle issues that are predominantly felt by women and girls, including work to tackle Eating Disorders.
Sexual Orientation	Positive – The Community Hubs encourage open and non-judgemental social spaces. Our work to support young people's mental health can be of help to young people dealing with coming out.
Marriage & Civil Partnerships (part (a) of duty only)	Neutral

<p>Rural considerations: le Access to services; transport; education; employment; broadband;</p>	<p>Positive – Better coordination with rural voluntary and community sector organisations across the County and more awareness of gaps in the current provision for rural communities in the Stroud District. Affordable food for rural areas is planned through the Feeding Stroud work.</p>
---	---

10. If you have identified a negative impact in question 9, what actions have you undertaken or do you plan to undertake to lessen or negate this impact?


Please transfer any actions to your Service Action plan on Excelsis.

Action(s):	Lead officer	Resource	Timescale

Declaration

I/We are satisfied that an Impact Assessment has been carried out on this policy, service, strategy, procedure or function * (delete those which do not apply) and where a negative impact has been identified, actions have been developed to lessen or negate this impact.

We understand that the Equality Impact Assessment is required by the District Council and that we take responsibility for the completion and quality of this assessment

Completed by: Emma Keating Clark	Date: 18-08-2022
Role: Community Health & Wellbeing Manager	
Countersigned by Head of Service/Director: 	Date: 30-8-22

Date for Review: Please forward an electronic copy to eka.nowakowska@stroud.gov.uk



STROUD DISTRICT COUNCIL

Council Offices • Ebley Mill • Ebley Wharf • Stroud • GL5 4UB

Telephone 01453 766321 • Facsimile 01453 750932

www.stroud.gov.uk

HOUSING COMMITTEE OFFICER REPORT

Cleaner Estates/ Tenant Engagement Update:

Consultation

We are currently consulting with tenants at Maple Close and looking to change the block of 4 flats on to the refuse bin system as opposed to bags.

Bearlands

Installing further signage for the use of the refuse bins as we are encountering quite a bit of contaminated waste after a relatively successful period.

Refuse Pilot with Support from Site Officers

Due to staff vacancies, leave and sickness we have delayed the start of the pilot, and this will now start on 1st November. We are aware that as we move into a difficult period this winter, it is important that we continue to ensure that our estates are clean and tidy, and we are continuing to work with our colleagues in both tenant and Community Services to achieve this

STAR Survey

The Satisfaction survey was sent to all Independent Living tenants and 2000 General Needs tenants from 25 September.

ARP Research, who are conducting the survey have advised that the results are still suppressed Nationwide and to expect up to 10% lower results.

There is a prize draw for £150 worth of supermarket vouchers for tenants who enter.

We understand that it will be a difficult period this winter, it is important that we continue the work we are doing.

Walkabouts

There are several Walkabouts scheduled for w/c 10 October. These have been sent out to all members with further areas for walkabouts in the planning stage. We have promoted these on social media which has generated quite a lot of interest.

Housing HUBS

We now have Housing HUBS set up at The Octagon, Paganhill, APT, Stonehouse, GL11, Cam and are looking to set up HUBS in Nailsworth, Dursley and Nouncells Cross. We will be advertising these shortly once we have confirmed all of the venues. We are aware that the name HUBS now appears to be overused so are looking to change the name. We are possibly looking at 'Housing Community Team' but are open to suggestions.

Neighbourhood Management Officers (NMO)

As from 31 October we will be changing the name of Neighbourhood Management Officers and reverting to 'Housing Officers'. The NMO title has been in place for a couple of years but has always caused confusion and tenants still ask who their Housing Officer is, so we believe this change in title will be welcomed by all.



STROUD DISTRICT COUNCIL

Council Offices • Ebley Mill • Ebley Wharf • Stroud • GL5 4UB
 Telephone 01453 766321 • Facsimile 01453 750932
 www.stroud.gov.uk

HOUSING COMMITTEE OFFICER REPORT

TPAS Conference 7th July

Two tenants attended with two staff members. The aim was to help support involved tenants understanding of Housing regulations and national issues. It was also an opportunity for involved tenants to meet others from different parts of the country and housing organisations as well as give them a chance to share, compare and contrast their own housing experiences. There was a talk about the progress that the Housing Complaints Ombudsman is making.

Other learning topics included:

- 1) Equality, Diversity & Inclusion in Social Housing,
- 2) Community Resilience in a Challenging World,
- 3) Re-engineering Involvement &
- 4) What do residents need to know about Net Zero.

REPORT SUBMITTED BY	Michelle Elliott, Housing Manager
DATE	6 October 2022



STROUD DISTRICT COUNCIL

Ebley Mill • Ebley Wharf • Stroud • Gloucestershire • GL5 4UB
01453 766321
www.stroud.gov.uk

Performance Monitoring Report Q1: Housing Committee

Date of Meeting	Tuesday, 2 nd August 2022	
Attendees	Members: Lindsey Green, Laurie Davies & Katrina Davis Officers: Keith Gerrard, Rachel Brain, Helen Scullard, Alison Fisk, Maria Hickman, Steve Miles	
Performance Update (See report below/attached)		
Council Plan Priorities (see performance management system)	Summary:	Progress & RAG Status
	Action Plans:	8 On Target
	See detailed report below.	0 Not started
	<i>Actions where no information has been provided will be highlighted</i>	0 Overdue
		0 Completed
Council Plan Performance Indicators or Milestones (see performance management system where applicable)	Summary:	Progress & RAG Status
	Milestones:	4 On Target
		0 Not started
		0 Overdue
	Performance Indicators:	2 Completed
		2 On Target
		0 Not Started
		0 Overdue
Reports being presented to this Committee associated with Council Plan:		
Service Area Indicators (not covered in Council Plan)		
Risks	Corporate Risk Register presented to Audit & Standards Committee. <i>List any relevant Service specific risks.</i>	

Relevant finance issues	
Any other service issues considered at the meeting (eg staffing / resources)	
Follow up (any issues for consideration at the next meeting)	

Any issues of significant concern to be reported to Audit and Standards	
Any actions/recommendations for the Committee	
Report submitted by	Lindsey Green, Laurie Davies & Katrina Davis
Date of report	31 August 2022

Please complete and return to the Democratic Services ASAP for circulation to the Committee

Report On: Action Plans, Milestones & Indicators

Filter By: Cross Cutting Plans, **Plan Name:** Housing Committee Monitoring Report Housing Quarterly 22/23

Action Plans, Milestones & Indicators (30)



CW2: Affordable homes: Build affordable, energy efficient homes and deliver high quality services for all tenants by investing in the renovation of existing council homes and meet a range of housing needs for those who experience disadvantage and creating a culture of tenant engagement and empowerment.


Code	Action Required / Description	Deadline	Lead Officer	Status	Last Monitored	Comments
» CDP CW2.1 a	Number of new affordable Council homes completed p.a.	N/A	Alison Fisk	Target: 15 Actual: 15		
Performance Members Comments: We are pleased to see that they target for new Council homes has been completed prior to the deadline of March 2024. We note that there are 4 further sites due to start soon with a total of 43 affordable rental properties. This is great news especially with the increased need for affordable housing. With the number of new homes expected the developments that have been within the Council Homes Programme, a higher target number should be considered especially considering the deadline to complete the targets. With the rise in build costs and inflation it would be good to know if there are likely to be delays in delivering the housing on the 4 new sites and how this will affect the number of affordable homes built.						
» CDP CW2.1 b	Number of new affordable homes completed p.a. by partners	N/A	Pippa Stroud	Target: 120 Actual: 245		
Performance Members Comments: Again, brilliant to see that 245 affordable homes were completed by partners to date. Its noted that 108 of these properties are affordable rented and are put on Homeseekers. With the deadline date a higher target should be considered.						
CW2.2	Invest £30m over the next 5 years to repair, maintain and invest in current council housing stock and bring empty council homes back into use as soon as possible.	31/03/2026	Helen Scullard	On Target	29/06/22: Quarter 1	26/08/2022: Performance on voids is improving, with fewer voids at any one time and reduced turn round times.
Performance Members Comments: If voids are reducing and turnaround improving, this is always a welcome sight and we look forward to seeing the data on voids on voids and turnaround on a monthly basis in order to accurately track improvements being made.						
» CDP CW2.2 a	Spend per council property in upper quartile compared with peers	N/A	Helen Scullard	Target: £145 Actual: £217.89		Although above target, the actual cost is falling. We are currently confirming benchmarking information
Performance Members Comments: It would be great to when we have those benchmarks to see along targets.						

» CDP CW2.2 b	Empty property (void) ready to let turnaround time in upper quartile compared with peers	N/A	Helen Scullard	Target: Minor voids: 10 days Actual:		We currently have limited benchmarking information but will have this for the next quarterly report. While data quality on void turnaround times is being reviewed we know that performance is improving. The new IT system will in future resolve these data issues.
CW2.4	Provide more opportunities for resident involvement in housing decisions through delivery of the Charter for Social Housing Residents and our continuing commitment to build on resident involvement opportunities.	31/03/2023	Helen Scullard	On Target ████████	21/04/22: Quarter 4	21/04/2022: Quarter 4: We have held several participation events for tenants which have attracted new people interested in becoming involved. When we send out our STAR tenant satisfaction survey, we will include information encouraging tenants to become involved in a variety of ways to improve our services
Performance Members Comments: Really great work getting tenants involved. It is important that the communication between tenants and the council continues. Hopefully it will be possible to have more engagement from younger tenants.						
» CW2.4.2	Cross service tenants' scrutiny panel established with half yearly report to HC on work programme delivery.	30/12/2022	Helen Scullard	On Target ████████	N/A	
Performance Members Comments: Comments as above CW2.4						
» CDP CW2.4 a	80% of tenants are satisfied with the training they receive	N/A	Helen Scullard	Target: 80 Actual: two recent events achieved 80% and 95%		We are receiving positive feedback on the training
Performance Members Comments: As above where tenants have training and information they will have a better understanding of processes and are able to highlight when things are not working. I do feel the target should be closer to 100% - although appreciate that not everyone will be happy with training and quality of training.						
» CDPC W2.4b	80% of tenants are satisfied with the quality and relevance of SDC tenant events they attend	N/A	Helen Scullard	Target: 80 Actual: two recent events achieved 80% and 95%		
Performance Members Comments: Comments as above CDP2.4b						

» CDP CW2.4c	10% increase in the overall number of tenants engaged, including all consultation events, scrutiny panels and performance management activity. Baselines to be confirmed	N/A	Helen Scullard	Target: 10% increase annually Actual: the new officer is establishing the baseline so we can track improvements		A new Tenant Engagement Officer started at the end of August and will be prioritising this. Over the past year we have held 7 events and each has attracted tenants who had not previously attended.
Performance Members Comments: Fantastic to see so many events taking place. It would be great to see where they are and that more events like this can take place all over the District. Await the Target and Actual figures.						
» CDP CW2.4d	Increase the number of tenants engaged who are under 30 years old, including all consultation events, scrutiny panels and performance management activity. Baselines to be confirmed	N/A	Helen Scullard	Target: 5 Actual: the new officer will establish the baseline and prioritise getting younger tenants involved		Our new Tenant Engagement Officer will be prioritising this and establishing baselines. The majority of involved tenants are over 60, this is usual as retired people have the time and experience to be involved. We will be liaising with our Youth Council to encourage younger people to become involved.
Performance Members Comments: Comments as above CDPC2.4d						




EC3: Sustainable Construction and Retrofit: Work with partners to retrofit our council housing stock and other public sector buildings, and investing in the skills and capacity in the local economy so all buildings across the district can become energy efficient




Code	Action Required / Description	Deadline	Lead Officer	Status	Last Monitored	Comments
EC3.1	Agree a costed plan to retrofit all council homes as necessary and begin the first phase of delivery to realise optimum emission reductions and achieve an average Energy Performance Certificate (EPC) rating C across all council homes by 2030.	31/03/2024	Helen Scullard	On Target 	29/06/22: Quarter 1	26/08/2022: Works now commenced on sites. Some supply chain and inflationary issues have been identified, and are being closely monitored and reported to the core group
Performance Members Comments: In light of the issues identified although this looks set to be on target, it would be too early to really know if this can be realistically achieved.						
» CDP EC3.3a (C)	Number of enquiries to Warm & Well Advice line	N/A	Maria Hickman	Target: 100 Actual: 464 	June	464 enquiries, as the cost of living crisis rises we are seeing more enquiries for help






Performance Members Comments: It is great to see the scheme being used and there are more enquiries coming in. Its appreciated that there may be a higher demand in the coming months.							
» CDP EC3.3b (C)	Number of measures installed through Warm & Well Scheme	N/A	Maria Hickman	Target: 18 Actual: 11		June	ii measures installed this quarter, which is slightly lower then expected due to changes to ECO 4 and the start of new funding streams through the sustainable warmth bids
Performance Members Comments: Comment as above CDPEC3.3b(C)							


Action Plans, Milestones & Indicators (30)

CW2: Affordable homes: Build affordable, energy efficient homes and deliver high quality services for all tenants by investing in the renovation of existing council homes and meet a range of housing needs for those who experience disadvantage and creating a culture of tenant engagement and empowerment.



Code	Action Required / Description	Deadline	Lead Officer	Status	Last Monitored	Comments
CW2.1	Deliver new affordable homes across the District, through planning policy and work with partners including community-led housing groups, housing associations and via our own New Homes Programme, which will deliver EPC-A rated properties in line with our Strategy for New Council Homes 2020-2024.	31/03/2024	Pippa Stroud	On Target 	12/07/2022: Quarter 1	12/07/2022: Quarter 1: New council homes programme progressing well with targets for this year achieved which included delivery of new homes at Ringfield Close, Nailsworth and Broadfield Road, Eastington. Current focus is on delivering the next tranche of sites. Due to inflation and material cost increases, the anticipated build costs for the next 4 sites is currently being reviewed again with an update due to be reported in the September Budget Monitoring report to Housing Committee
» CDP CW2.1 a	Number of new affordable Council homes completed p.a.	N/A	Alison Fisk	Target: 15 Actual: 15 		
Performance Members Comments: We are pleased to see that they target for new Council homes has been completed prior to the deadline of March 2024. We note that there are 4 further sites due to start soon with a total of 43 affordable rental properties. This is great news especially with the increased need for affordable housing. With the number of new homes expected the developments that have been within the Council Homes Programme, a higher target number should be considered especially considering the deadline to complete the targets. With the rise in build costs and inflation it would be good to know if there are likely to be delays in delivering the housing on the 4 new sites and how this will affect the number of affordable homes built.						
» CDP CW2.1 b	Number of new affordable homes completed p.a. by partners	N/A	Pippa Stroud	Target: 120 Actual: 245 		
Performance Members Comments: If voids are reducing and turnaround improving, this is always a welcome sight and we look forward to seeing the data on voids on voids and turnaround on a monthly basis in order to accurately track improvements being made.						





CW2.2	Invest £30m over the next 5 years to repair, maintain and invest in current council housing stock and bring empty council homes back into use as soon as possible.	31/03/2026	Helen Scullard	On Target 	29/06/2022: Quarter 1	26/08/2022: Performance on voids is improving, with fewer voids at any one time and reduced turn round times.
Performance Members Comments: If voids are reducing and turnaround improving, this is always a welcome sight but we are yet to see the data on voids and turnaround on a monthly basis in order to accurately track if improvements are being made.						
» CW2.2.1	A rolling 5-year investment plan is agreed (as part of the MTFP) • Quarterly actual delivery tracks 5-year investment plan	31/03/2026	Joe Gordon	Completed 	N/A	The plan will need to be revisited in the light of budgetary pressures and skills and materials shortages
» CDP CW2.2 a	Spend per council property in upper quartile compared with peers	N/A	Helen Scullard	Target: £145 Actual: £217.89		Although above target, the actual cost is falling. We are currently confirming benchmarking information
Performance Members Comments: It would be great to when we have those benchmarks to see along targets.						
» CDP CW2.2 b	Empty property (void) ready to let turnaround time in upper quartile compared with peers	N/A	Helen Scullard	Target: Minor voids: 10 days Actual:		We currently have limited benchmarking information but will have this for the next quarterly report. While data quality on void turnaround times is being reviewed we know that performance is improving. The new IT system will in future resolve these data issues.
CW2.3	Prioritise the prevention of homelessness by delivering the Next Steps Accommodation Programme and invest in temporary accommodation and specialist support, including working with partners countywide to develop the specialist housing and support needed.	31/03/2024	Pippa Stroud	On Target 	11/04/2022: Quarter 4	11/04/2022: Quarter 4: Investment in temporary accommodation: February Full Council gave consent for the grant funding of temporary accommodation in the form of the purchase and conversion of the former Ministers" House in Stroud by Gloucester City Homes. A grant agreement is currently being drawn up so that the funding can be transferred to Gloucester City Homes for the purchase. In the meantime, Gloucester City Homes has submitted a change of use planning application to allow the conversion works required.


» CW2.3.1	Financial investment in support and temporary accommodation (C)	31/03/2024	Pippa Stroud	On Target 		N/A	
» CDP CW2.3 a	Increase the number of homeless cases prevented by 25% p.a.	N/A	Pippa Stroud	Target: Actual: 13			
» CDP CW2.3 b	Reduce the number of households in temporary accommodation after 56 days by 25% pa	N/A	Pippa Stroud	Target: Actual: 24			
CW2.4	Provide more opportunities for resident involvement in housing decisions through delivery of the Charter for Social Housing Residents and our continuing commitment to build on resident involvement opportunities.	31/03/2023	Helen Scullard	On Target 		21/04/2022: Quarter 4	21/04/2022: Quarter 4: We have held several participation events for tenants which have attracted new people interested in becoming involved. When we send out our STAR tenant satisfaction survey, we will include information encouraging tenants to become involved in a variety of ways to improve our services
Performance Members Comments: Really great work getting tenants involved. It is important that the communication between tenants and the council continues. Hopefully it will be possible to have more engagement from younger tenants.							
» CW2.4.2	Cross service tenants' scrutiny panel established with half yearly report to HC on work programme delivery.	30/12/2022	Helen Scullard	On Target 		N/A	
Performance Members Comments: Comments as above CW2.4							
» CDP CW2.4 a	80% of tenants are satisfied with the training they receive	N/A	Helen Scullard	Target: 80 Actual: two recent events achieved 80% and 95%			We are receiving positive feedback on the training
Performance Members Comments: As above where tenants have training and information they will have a better understanding of processes and are able to highlight when things are not working. We do feel the target should be closer to 100% - although appreciate that not everyone will be happy with training and quality of training.							
» CDP CW2.4 b	80% of tenants are satisfied with the quality and relevance of SDC tenant events they attend	N/A	Helen Scullard	Target: 80 Actual: two recent events achieved 80% and 95%			
Performance Members Comments: Comments as above CDP2.4b							

» CDP CW2.4c	10% increase in the overall number of tenants engaged, including all consultation events, scrutiny panels and performance management activity. Baselines to be confirmed	N/A	Helen Scullard	Target: 10% increase annually Actual: the new officer is establishing the baseline so we can track improvements		A new Tenant Engagement Officer started at the end of August and will be prioritising this. Over the past year we have held 7 events and each has attracted tenants who had not previously attended.
Performance Members Comments: Fantastic to see so many events taking place. It would be great to see where they are and that more events like this can take place all over the District. Await the Target and Actual figures.						
» CDP CW2.4d	Increase the number of tenants engaged who are under 30 years old, including all consultation events, scrutiny panels and performance management activity. Baselines to be confirmed	N/A	Helen Scullard	Target: 5 Actual: the new officer will establish the baseline and prioritise getting younger tenants involved		Our new Tenant Engagement Officer will be prioritising this and establishing baselines. The majority of involved tenants are over 60, this is usual as retired people have the time and experience to be involved. We will be liaising with our Youth Council to encourage younger people to become involved.
Performance Members Comments: Comments as above CDPC2.4d						
CW2.5	Continue to invest and deliver the programme to modernise our Independent Living homes for older people.	31/03/2026	Alison Fisk	On Target 	14/07/2022: Quarter 1	14/07/2022: Quarter 1: Work Started at Grange View and progressing well - estimated PC Oct.
» CDP CW2.5	Number of Independent Living Schemes modernised	N/A	Alison Fisk	Target: 2 Actual: 2	June	Two modernised during 2021/22

EC3: Sustainable Construction and Retrofit: Work with partners to retrofit our council housing stock and other public sector buildings, and investing in the skills and capacity in the local economy so all buildings across the district can become energy efficient

Code	Action Required / Description	Deadline	Lead Officer	Status	Last Monitored	Comments
EC3.1	Agree a costed plan to retrofit all council homes as necessary and begin the first phase of delivery to realise optimum emission reductions and achieve an average Energy Performance Certificate (EPC) rating C across all council homes by 2030.	31/03/2024	Helen Scullard	On Target 	29/06/2022: Quarter 1	26/08/2022: Works now commenced on site. Some supply chain and inflationary issues identified, and being monitored and reported to core group
Performance Members Comments: In light of the issues identified although this looks set to be on target, it would be too early to really know if this can be realistically achieved.						
» EC3.1.1	Agree an investment plan to retrofit council homes	31/03/2023	Joe Gordon	Completed 	N/A	22/08/22: For Wave 1 properties, surveys received have highlighted some areas where additional works may be required (such as PV Heating). All reports needed before impact of those additional works can be costed accurately. General increase in contracting and materials costs are being monitored and will be reviewed also on receipt of all reports.
» CDP EC3.1	Number of homes retrofitted each year (Average 470 / year)	N/A	Helen Scullard	Target: 470 Actual:		22/08/22: Survey work nearing completion to provide reports supporting the definition of works required at the 187 Wave 1 bid programme. Although reports have been delayed it is still expected to deliver in target. Works also underway to develop a Wave 2 bid which is also dependant on bringing costs and delivery up to date based on Wave 1 performance.

» CDP EC3.1(C)	Tonnes of carbon saved through council home retrofit i) cumulative since April 2019, ii) in previous quarter	N/A	Helen Scullard	Target: Actual:		We do not have pre- and post-retrofit emission information to make this comparison
EC3.3	Develop partnerships, provide advice, and support local action to help private home owners and businesses meet the retrofit challenge (CN2030 BE2, BE7 and BE8)	31/03/2023	Rachel Brain	On Target 	06/07/2022: Quarter 1	06/07/2022: Quarter 1: Warm and Well and Innovate to Renovate partnerships are operating to deliver and develop services to households across the county. At the moment the business service provision remains with third sector and this is being held as a watchpoint for CLG by the countywide coordination effort.
» EC3.3.1	Annual reporting on capacity to service the district's businesses and homes with support for retrofit. Baseline drawn from the first annual report due Feb 2022.	31/03/2022	Rachel Brain	On Target 	N/A	06/07/2022: The capacity at the council has increased by 1.75 fte under Innovate to Renovate funds.
» EC3.3.2	Establish a working group to consider Retrofit Centre for Excellence and establish aims, objectives and identified projects (working group in place Summer 2022, work plan identified by Jan 2023).	30/01/2023	Rachel Brain	On Target 	N/A	18/07/2022: As part of an assurance review process on all thing retrofit for SDC in partnership with Cotswold District Council. Local Partnerships have run group and individual interviews with officers. members and SLT. A full report following further research is expected In September to provide recommendations for progression.
» CDP EC3.3	Number of successful projects and schemes in the district to help private home owners and businesses meet the retrofit challenge	N/A	Rachel Brain	Target: Actual:		
» CDP EC3.3a(C)	Number of enquiries to Warm & Well Advice line	N/A	Maria Hickman	Target: 100 Actual: 464	 June	464 enquiries, as the cost of living crisis rises we are seeing more enquiries for help
Performance Members Comments: It is great to see the scheme being used and there are more enquiries coming in. Its appreciated that there may be a higher demand in the coming months.						

» CDP EC3.3b (C)	Number of measures installed through Warm & Well Scheme	N/A	Maria Hickman	Target: 18 Actual: 11		June	ii measures installed this quarter, which is slightly lower than expected due to changes to ECO 4 and the start of new funding streams through the sustainable warmth bids
Performance Members Comments: Comment as above CDPEC3.3b(C)							

EC6: Renewable energy: Increase the proportion of energy generated by renewable sources in the district and work on decarbonizing existing networks.

Code	Action Required / Description	Deadline	Lead Officer	Status	Last Monitored	Comments
EC6.4	Deliver key low carbon demonstrator projects, including a project for 7 homes in Draycott, Cam.	31/03/2023	Helen Scullard	On Target 	29/06/2022: Quarter 1	26/08/2022 tenders are being prepared to tender for this with the aim of starting on site in January 2023

This page is intentionally left blank

For Housing Committee & other high level executive review					
	Headline - metrics	Performance	Units	(RAG) status against plan	Commentary – what’s happening? Why? And what we are going to do about it?
Lagging (outputs/ou	The Delivery Plan - Performance monitoring framework KPIs EC3.1 Agree costs plan to retrofit all council homes as necessary and begin the 1 st phase of delivery to realize optimum emission reductions and achieve an average Energy Performance Certificate (EPC) rating C across al council homes by 2030.				Focus is currently on Wave One. Dramatic materials costs increases and contractor technician/ project team candidate availability / affordability and a prudent/ cautious/ conservative risk managing approach to means that whilst some of the impact has been mitigated it is forecasted that the number of units retrofitted in 2020 season will 80% of that planned (circa 376 against target of 470).
	Sub headline - metrics				
Leading (inputs/ activities)	1. Creating and sustaining a project management team and a project management system to do				Still recruiting. Carbon reduction and Sustainability role - 1 unsuitable applicant for role. Considering alternative – a development opportunity for internal SDC resource. 2 technical/ project management officers – engaged staff agency. Proposed Root cause – salary too low. Corrective action – sharing resource with others, develop internal resource
	2. Financials inc funding (inputs)				Finance all in place but concern that externally driven materials and labour cost increases could outpace planned budget without additional grant funding.
	3. Contractors				In year 2 or 3 year contract with option for 2 more years. Performance is ‘adequate’. They are suffering with same staffing, costs and materials issues.
	4. External Project Context Risk/ Opportunity/ Critical Path Tracking - short/ medium term (SWOT - Threats/ Opportunities)				
	5. Internal Project risk/ critical path tracking (SWOT - Strengths/ Weaknesses)				
	6. Tenant engagement programme				TBC
Lagging (outputs/outcomes)	1. Retrofit project activity measure - performance against 470 units per year plan	376 (Est)	<i>Housing Units pa</i>		Est 376 of units refroffited for 2022 season is 20% lower than target. Root cause – materials and technology cost increases circa 40% having to pay more for less. Technician cost increases and BREXIT driven poor availability. Concern about adequacy of capital funding for project costs in current climate. Corrective action –tech/ materials already bought in bulk (seizing procurement economies of scale) in advance anticipating cost increases and storing at depot or bonded warehouse. This has partially mitigated. Plan to further mitigate through filling gaps with grant funding. Hope is that targeted EU visa regime for technicians being may ease though technicians can command same/ similar salaries in EU now.
	2. In use effectiveness measure - before and after energy/ carbon		<i>SAP rating (before/</i>	TBD	Monitoring under BIES grant pilot schemes continuing/ work in progress. Too early for results. Some lessons learnt from Hamfallow project where it was discovered that data

	emissions assessments (SAP - energy efficiency) against plan		after)		transmitters were not located correctly resulting in intermittent/ interrupted data uploads.
	2.2. Normalized planned/ designed / modelled % carbon savings and £savings against baseline (on sample basis)		kgCO2epa per unit/ £ savings pa	TBD	
	2.3. actual (real world % carbon savings and £savings (accounts for weather and occupant behavior)		kgCO2epa per unit/ £ savings pa	TBD	
	2.4. deviance between 2.2 and 2.3 to date		+/- %	TBD	
	3. Carbon savings measure - total carbon savings against baseline in (tCO2e pa)		tco2e pa against baseline	TBD	
	4. Engagement measure		TBC	TBD	TBD
	4.1 % uptake of tenants of retrofit offer		% take up against offered	TBD	TBD
	4.2 Success rate of 'in use' behavioral measures		TBC	TBD	TBD
For Retrofit T&F Grp and Operational Delivery team planning, implementation, monitoring and Leading (inputs/ activities)	Project stages/ workstreams metrics				
	1. Creation of project management team and a system to do -				
	1.1. 1 x Carbon retro fit engagement officer to engage and liaise with tenants inc explanation if benefits in plain in non tech language, tenant to tenant conversations (links with Tenant Empowerment T&F group work)				Still recruiting. Carbon reduction and Sustainability role (Carbon retro fit engagement officer) – 1 <u>unsuitable</u> applicant for role.
	1.2 2 x Project management officers				2 technical/ project management officers – open vacancies Probable Root cause – salary offer too low/ not competitive in current market Planned corrective action -- a development opportunity for internal SDC resource. Sharing resource. Engaged staff agency.
	1.3 1 x Energy assessors - to train up for before and after assessment (checking/ quantifying success)		TBD	TBD	TBD
	1.4 Best practice project management system inc single source of information for project management and reporting, embedding Prince2 process based project manager standards in project. (ref https://www.prince2.com/uk/what-is-prince2)				Project management system in place

	2. Finance				
	2.1. planned borrowing facilities based on draw down as we needed so as not to pay interest too early.				
	2.2 monitoring additional sources of central government or other funding for burden/ risk sharing and extension of ambition				
	3. Contractors/ Suppliers				
	3.1. Prospective/ selected - Retrofit contractor (a key roles defined as programme assessors, coordinators, designer and advisors) need to have PAS 2045 'Retrofitting dwellings for improved energy efficiency' accreditation.		N/A currently		NB this section is triggered when tender process is planned / is in planning. Noted that we are in year 2 or 3 year of a contract with option for 2 more years. Current performance is 'adequate' under the circumstances. Contractor is suffering with same staffing, costs and materials issues.
	3.2 Prospective/ selected - technology Original Equipment Manufacturer (OEM) certification requirements.		N/A currently		
	3.2 Progress of Tendering/ and selection process through portal (2-3 month process).		N/A currently N/A currently		
	3.4. Procurement -Strategic sourcing KPIs (sections 9-13 inc VFM, Social Value, Sustainable Procurement, Supporting Local Economy and Ethical Procurement of - Ref - https://www.stroud.gov.uk/media/1070402/final-sdc-procurement-strategy-2019.pdf)		N/A currently N/A currently		
	4. . Project Context Risk/ Opportunity/ Critical Path Tracking - Horizon and short/ medium term tracking (SWOT - Threats/ Opportunities)				
	4.1. Gathering and assessment of Market Intelligence on - 1. materials (materials availability) 2. Labour - increased demand and reduced supply of trained/ qualified technicians, 3. labour cost increases - 4. Heat pumps equipment supply/ distribution. (lists may/ should alter)				Active gathering and assessment of Market Intelligence continues and appears effective. NB detected that Materials and technology cost increases circa 40% having to pay more for less. Technician cost increases. BREXIT driven – reduced technician availability.
	4.2 Progress of project risk mitigation/ elimination actions				Corrective action – already bought in bulk (economies of scale) in advance anticipating cost increases an storing at depot or bonded warehouse. This has partially mitigated. Plan to further mitigate through filling gaps with grant funding. Hope is that targeted EU visa regime for technicians being may ease though technicians can commend same/ similar salaries in EU now.
	4.3 Tracking Evolution of the SAP standard - e.g. AI learning technology				No changes

	5. Project risk/ critical path tracking (SWOT - Strengths/ Weaknesses) (not covered in SDC owned and controlled aspects of 1, 2 and 3 above)				
	5.1 Technology selection inc reliability, reparability and warrantee period - contractor and manufacturer				Some lessons learnt from Hamfallow project where it was discovered that data transmitters were not located correctly resulting in intermittent/ interrupted data uploads.
	5.2. SDC acceptance - before and after warrantee - development - skilled SDC maintenance 'wise buyer' capability at acceptance/ handover (before end of warranted)				Renewables added to SDC in house maintenance team training/ competency programme. Manufacturer training sessions
	5.2.1 SDC Skills for long term maintenance - ID and procure training for own engineers and implement apprenticeship programme (NB 1 only currently 2 more coming).				
	5.3 Pilot Study lessons learnt implementation				See Hamfallow lessons learnt
	6. Tenant / Occupant engagement programme				
	6.1 Best professional practice innovation diffusion/ behavior change and engagement methods/ capability.		TBC	TBD	
	6.2 Implementation of Best professional practice innovation diffusion/ behavior change and engagement methods		TBC	TBD	